

**A G E N D A**  
**REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS**  
**SEAL BEACH MUTUAL FOURTEEN**

**OCTOBER 18, 2016**  
**1:00 p.m. Meeting begins**

1. CALL TO ORDER & *PLEDGE OF ALLEGIANCE*
2. ROLL CALL
3. SHAREHOLDER COMMENTS (Agenda Items Only / 3 minutes)
4. INTRODUCTION OF GRF REPRESENTATIVE, GUEST(S), AND STAFF:  
Ms. Miller, Director of Finance  
Ms. Hopkins, Mutual Administration Director  
Mr. Black, Building Inspector  
Mr. Lukoff, GRF Representative  
Mrs. Aquino, Recording Secretary
5. APPROVAL OF MINUTES:  
Regular Meeting of September 20, 2016
6. WELCOME
7. PRESIDENT'S REPORT Mr. Melody
8. DIRECTOR OF FINANCE Ms. Miller
  - a. 2017 Budget
  - b. NSBN Management Letter
9. BUILDING INSPECTOR'S REPORT Mr. Black
  - a. Roofing Update
10. PHYSICAL PROPERTY COMMITTEE Mr. Stefun
11. GRF REPRESENTATIVE Mr. Lukoff
12. MUTUAL ADMINISTRATION DIRECTOR Ms. Hopkins
13. UNFINISHED BUSINESS Mr. Melody  
None

14. NEW BUSINESS Mr. Melody
- a. Adopt Policy 7403.14 – Skylights & Sola Tubes
  - b. Discuss moving December Board Meeting from Tuesday December 20, 2016, to the week before

**STAFF SECRETARY BREAK TIME (TIME TO BE DETERMINED BY PRESIDENT)**

15. CFO/FINANCIAL REVIEW/BUDGET REPORT Mr. Faucett
- a. Approve raising laundry room washer charge from \$0.75 to \$1.00 per wash
16. VICE PRESIDENT Mrs. Jorgenson
17. SECRETARY CORRESPONDENCE Mrs. Worthington
18. COMMITTEE
- a. Landscape Committee Mr. Faucett
    - 1. Vote to approve contract to crown 50 trees in Mutual 14 at a cost of \$2,321
  - b. Emergency Prep Chair Mrs. Jorgenson
    - 1. Emergency Sheds Mr. Bourhenne
  - c. SmartBurners/FireAvert Chair Mr. Bourhenne
  - d. Pets/Caregivers Chair Mrs. Simon
19. SHAREHOLDER COMMENTS (Agenda Items Only / 3 minutes)
20. ADJOURNMENT
21. EXECUTIVE SESSION (Legal, Member Issues)

**STAFF WILL LEAVE THE MEETING BY 4:10 P.M.**

**NEXT MEETING: Tuesday, November 15, 2016, at 1 p.m.**  
**Building 5 Conference Room B**