

BUILDING/UNIT _____
BUILDING CAPTAIN _____

**MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF DIRECTORS
SEAL BEACH MUTUAL FOURTEEN
January 21, 2014**

The Regular Monthly Meeting of the Board of Directors of Seal Beach Mutual Fourteen was called to order by President Bourhenne at 1:30 p.m. on Tuesday, January 21, 2014, in the Administration Building Conference Room, following an open forum at 1:00 p.m. for shareholder comments.

ROLL CALL

Present: President Bourhenne, Vice President Lukoff, Secretary/CFO Destra, and Directors Harrison, Melody, Bonnema, Moore, Jorgenson, and Pepper

GRF

Representative: Mr. Supple

Guests: Twenty-seven shareholders of Mutual 14

Staff: Mrs. Weller, Mutual Administration Manager
Mr. Black, Building Inspector
Mr. Chisholm, Building Inspector
Ms. Day, Recording Secretary

President Bourhenne welcomed staff members and guests.

MINUTES

President Bourhenne asked for a motion to approve the Regular Monthly Meeting minutes of December 17, 2013.

MINUTES (continued)

A correction was noted in the second paragraph on page 2: the word "Carol" should be "Carl" Larsen. Also, on page 3 in the last line of the page, Inspector "Case" should be Inspector "Black."

Upon a MOTION duly made by Vice President Lukoff and seconded by Director Melody, it was

RESOLVED, To approve the Regular Monthly Meeting minutes of December 17, 2013, as corrected.

The MOTION carried by a unanimous vote of the Board members.

BUILDING INSPECTOR'S REPORT

Inspector Black introduced the new Physical Property Building Inspector Jerry Chisholm to the Board members. Currently, Mr. Chisolm has been helping Inspector Black with another Mutuals fire/safety inspections. The Board members welcomed him aboard.

Inspector Black said that since the last meeting, there have been no pre-listing inspections, two new-buyer orientations, and one close of escrow.

He reported remodels and permits:

Unit 53-I, drywall inspection = final

Unit 53-I, skylight inspection = final

Unit 53-L, wall heater, ceiling, paint = final

Unit 13-K, heat pump and air conditioning replacement = final

Carport 148, space 18, cabinet installation = failed, will reinspect

Carport 153, space 31, cabinet installation = failed, will reinspect

BUILDING INSPECTOR'S REPORT (continued)

He received the Fenn termite report for the year. Vice President Lukoff and he will walk the Mutual and make a list of any additional termite repairs not on the list.

Inspector Black discussed a request for a Change Order for Unit 22-B (pictures distributed) to install a stacked stone finish on the south facing wall of the unit and a 36-inch-wide hinged door. Upon a MOTION duly made by Secretary/CFO Destra and seconded by Director Melody, it was

RESOLVED, To approve a Change Order to the permit at Unit 22-B to install a stacked stone finish on the south facing wall of the unit and a 36-inch-wide hinged door.

Following further discussion, and upon a MOTION duly made by Secretary/CFO Destra and seconded by Director Melody, it was

RESOLVED, To approve a Change Order to the original permit one week from today and to approve the changes at Unit 22-B.

The MOTION carried by a unanimous vote of the Board members.

Vice President Lukoff asked Inspector Black the status of the attic water supply line inspections. Inspector Black said he would check with Service Maintenance and get back to him.

Following questions concerning laundry room machines and inspections of seasonal and empty units, Inspectors Black and Chisholm left the meeting at 1:57 p.m.

GOLDEN RAIN FOUNDATION REPRESENTATIVE'S REPORT

GRF Representative Supple discussed the unloading/loading parking and/or stopping issue on Golden Rain Road due to the Orange County Fire Authority declaring the road a fire lane. Board members should attend any meetings that take place regarding this issue.

A discussion on the Mutuals' Self-Insurance Fund policy followed and is being reviewed and will be rewritten or possibly rescinded.

Secretary/CFO Destra asked what has been decided concerning the disposal of the old computers/monitors and other old equipment. Mr. Supple said he was not sure, but that maybe an auction would be held.

GRF Representative Supple presented his report to the Board (as attached).

The GRF Committee Chair Reports and the GRF Board Meeting minutes are published in the *Golden Rain News*.

PRESIDENT'S REPORT

President Bourhenne presented his report (as attached). In addition, he distributed pictures of a water leak at Unit 4-C caused by a leaky showerhead.

(GRF Representative Supple left the meeting at 2:00 p.m.)

VICE PRESIDENT'S REPORT

Vice President Lukoff presented his report (as attached).

VICE PRESIDENT'S REPORT (continued)

Following a discussion, and upon a MOTION duly made by Vice President Lukoff and seconded by Director Melody, it was

RESOLVED, To hold a formal Town Hall Meeting.

Following further discussion and an amendment to the motion by Secretary/CFO Destra, the original MOTION as duly made by Vice President Lukoff and seconded by Director Melody was amended as follows:

RESOLVED, To request that Director Harrison, Chair of the Social Committee, be in charge of arranging a formal "*Meet and Greet the Candidates*" Town Hall Meeting, sponsored by the Social Committee of Mutual Fourteen.

The MOTION carried by a unanimous vote of the Board members.

CHIEF FINANCIAL OFFICER'S REPORT

Secretary/CFO Destra presented her report (as attached).

Director Melody suggested/discussed forming a Financial Committee to review the Mutual financials monthly before they are presented at the Regular Monthly Board Meetings. In addition, the Board members request that Controller Miller correct the problem with the monthly financial statements for accurate reporting.

SECRETARY'S REPORT

Secretary/CFO Destra presented her report (as attached).

COMMITTEE REPORTS

Grounds

Director Bonnema presented his report (as attached).

Following a discussion, and upon a MOTION duly made by Director Pepper and seconded by Vice President Lukoff, it was

RESOLVED, To request that shareholders only do full loads in washing machines and dishwashers to conserve water.

The MOTION carried by a unanimous vote of the Board members.

Social

Director Harrison discussed having a Mutual "*Meet and Greet the Candidates*" running for the Board, on Tuesday, April 8 from 1:00 p.m. to 4:00 p.m. in Clubhouse Three, Room 2, refreshments will be served.

Upon a MOTION duly made by Director Harrison and seconded by Director Pepper, it was

RESOLVED, To approve \$100 for refreshments at the April 8, 2014, "*Meet and Greet the Candidates*" event in Clubhouse Three, Room 2.

The MOTION carried by a unanimous vote of the Board members.

COMMITTEE REPORTS (continued)

Director Harrison discussed having a luncheon following the Annual Shareholders' Meeting on Thursday, May 4, in Clubhouse Four, at a maximum cost of \$2,700.

Upon a MOTION duly made by Director Harrison and seconded by Secretary/CFO Destra, it was

RESOLVED, To approve Director Harrison, Chair of the Social Committee, be in charge of arranging a luncheon following the Annual Shareholders' Meeting on Thursday, May 15, in Clubhouse Four, at a maximum cost of \$2,700.

The MOTION carried with one "no" vote (Lukoff).

(Recording Secretary Day took a break at 3:05 p.m. to 3:17 p.m.)

Emergency Preparedness

Director Pepper presented her report (as attached).

Solar Committee

Director Melody presented his report (as attached).

Following a lengthy discussion, and upon a MOTION duly made by Vice President Lukoff and seconded by Director Melody, it was

RESOLVED, To accept the offer of a free Solar Thermal Water Heater System in Laundry Room 32 and to go forward at no cost to the Mutual.

The MOTION carried with one abstention (Pepper).

COMMITTEE REPORTS (continued)

Communications

Director Pepper presented her report (as attached).

MUTUAL ADMINISTRATION MANAGER'S REPORT

Mrs. Weller reviewed several documents containing valuable information for the Directors that she provided in a folder for the Directors to keep all of the documents she distributes/presents to them at the Mutual Board Meetings.

Mrs. Weller presented her monthly report (as attached). In addition, President Bourhenne stated that due to an insurance issue, the Directors will no longer be able to make any repairs, battery changes, light bulb changes, etc.

OLD BUSINESS

Patio Ad hoc Committee

Director Melody presented his report (as attached).

Windows Ad hoc Committee

Vice President Lukoff reported that the first meeting was last week due to the holidays. The committee is working on compromises to accomplish the goals set.

Landscaping Ad hoc Committee

Director Bonnema stated that the committee has had several meetings and will report more at the February Board Meeting. Also, more requirements were sent to the landscape contractor.

NEW BUSINESS

Director Jorgenson distributed a fact sheet on washers and dryers. Upon a MOTION duly made by Director Jorgenson and seconded by Director Pepper, it was

RESOLVED, To adopt guidelines for the repair or replacement of washers and dryers.

(Secretary Destra proceeded to take the meeting minutes when Recording Secretary Day left the meeting at 4:11 p.m.)

After a discussion of the study on washers and dryers prepared by Director Jorgenson, and upon a MOTION duly made by Director Jorgenson and seconded by Director Pepper, it was

RESOLVED, To replace laundry room washers and dryers when they are over eight years old and the repairs exceed 50 percent of the cost of a new machine.

After further discussion, The Board members discussed increasing the washer charge to 75 cents. The increase was decided to be the most economic way to help the Mutual absorb the increases in electricity rates and equipment costs related to the laundry rooms.

Upon a MOTION duly made by Director Melody and seconded by Vice President Lukoff, it was

RESOLVED, To approve the replacement of laundry room washers and dryers when they are over eight years old and the repair costs are estimated to be more than 50 percent of a

NEW BUSINESS (continued)

new replacement; the model washer to be reordered is Maytag MVW18CS and the model dryer to be reordered is Maytag MDE18MN.

FURTHER, That the washer amount will be increased to 75 cents per load, effective March 1, 2014.

The MOTION carried by a unanimous vote of the Board members.

President Bourhenne will notify Service Maintenance to modify the washer coin slots in the laundry rooms to accept the 75 cents charge.

DIRECTOR(S') COMMENTS

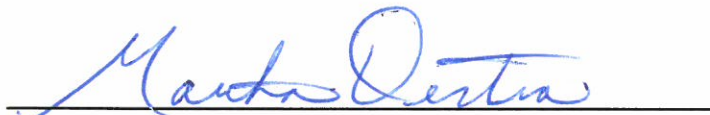
The Directors gave their comments.

President Bourhenne stated that the Board was going into an Executive Session to discuss legal and member issues at 5:00 p.m.

January 21, 2014

ADJOURNMENT

Following the Executive Session where legal and member issues were discussed, President Bourhenne adjourned the meeting at 5:47 p.m.



Attest

Martha Destra, Secretary/CFO
SEAL BEACH MUTUAL FOURTEEN

cd:1/31/14
Attachments

**NEXT MEETING: FEBRUARY 18, 2014, 1:00 P.M. OPEN
FORUM, 1:30 P.M. MEETING BEGINS**

**** PLEASE SUBMIT ALL REQUESTS FOR PATIO REMODELS,
CARPORT STORAGE CABINETS, AND CART PADS TO KEVIN
BLACK IN THE GRF PHYSICAL PROPERTY DEPARTMENT SO
HE CAN E-MAIL COPIES TO ALL MUTUAL FOURTEEN
DIRECTORS AT LEAST ONE WEEK PRIOR TO THE MUTUAL
FOURTEEN BOARD MEETING AT WHICH THE PROJECT WILL
BE DISCUSSED. ****

**RESOLUTIONS IN THE REGULAR
MONTHLY MEETING OF JANUARY 21, 2014**

01/21/14 RESOLVED, To approve a Change Order to the original permit one week from today and to approve the changes at Unit 22-B.

RESOLVED, To request that Director Harrison, Chair of the Social Committee, be in charge of arranging a formal *"Meet and Greet the Candidates"* Town Hall Meeting, sponsored by the Social Committee of Mutual Fourteen.

RESOLVED, To request that shareholders only do full loads in washing machines and dishwashers to conserve water.

RESOLVED, To approve \$100 for refreshments at the April 8, 2014, *"Meet and Greet the Candidates"* event in Clubhouse Three, Room 2.

RESOLVED, To approve Director Harrison, Chair of the Social Committee, be in charge of arranging a luncheon following the Annual Shareholders' Meeting on Thursday, May 15, in Clubhouse Four, at a maximum cost of \$2,700.

RESOLVED, To accept the offer of a free Solar Thermal Water Heater System in Laundry Room 32 and to go forward at no cost to the Mutual.

RESOLVED, To approve the replacement of laundry room washers and dryers when they are over eight years old and the repair costs are estimated to be more than 50 percent of a new replacement; the model washer to be reordered is Maytag MVW18CS and the model dryer to be reordered is Maytag MDE18MN.

FURTHER, That the washer amount will be increased to 75 cents per load, effective March 1, 2014.

Golden Rain Foundation Report - January 21, 2014 Mutual 14 Representative

At its' meeting on Tuesday, December 23, 2013, the GRF Board of Directors:

- Approved the establishment of Recreation Operations as a separate Department and amend the Foundation's organization chart and any policies this may affect.
- Approved the implementation of new language for the community facilities sign-in sheets.
- Approved the purchase of 34 Windows 7 computers for the replacement of outdated XP computer workstations at a cost not to exceed \$25,000.
- Awarded a contract to Digital Archive Technology for the scanning of approximately 1,000,000 documents or 400 boxes of Foundation and Mutual records, at a cost of \$47,000, using available funds from the 2013 budget.
- Ratified the amendment of the Lease Agreement between the Golden Rain Foundation and Los Alamitos Medical Center, to extend the agreement for a five-year term through November 30, 2018, increasing the rent \$2,000 per month. The monthly is now \$47,000.
- Approved the proposal from the Orange County Water District (OCWD) to construct monitoring wells in the parking lot of Clubhouse Two and the southwest end of Golden Rain Road. This is GRF Trust property. The Orange County Water District will make a one time payment of \$11,897, for this to easement to Golden Rain Foundation. Term of this easement is for 50 years. At the end of this easement have the OCWD restore the areas to the current condition at the end of the easement period.
- Approved the placement of Workers' Compensation Insurance with Cypress Insurance Company for the period of December 31, 2013 to December 31, 2014, at an annual premium of \$638,415, funded from the 2014 Operating Budget.
- A special meeting was called on January 7, 2014, in Clubhouse 4 at 9:00 A.M. to count the ballots to extend the trust. The Trust Extension had already been voted in favor by all the Mutual Board of Directors and the Golden Rain Board of Directors. This ballot had only one issue, to extend the Trust for 20 more years. Out of 6,608 Member Units 4,768 Ballots were cast. This is outstanding. That is 72% of all the units voted. The results are:

4,642 Yes Votes
84 No Votes
42 Abstaining

The Trust is extended to 2044.

Six-Year Sales Recap Report - (2013-2008 Totals)

	2013	2012	2011	2010	2009	2008
Total: GRF	629	513	436	415	398	298
Total: M-14	19	25	20	18	15	15

Respectfully submitted:

Michael Supple GRF Representative for Mutual 14

Telephone #: 562-594-9104

E-mail: supplemike5@gmail.com

If any shareholder has a question or wants a point clarified, please either call or email me.

President's Report - January 21, 2014

Welcome to the first Regular Mutual 14 meeting of the New Year.

California Governor Jerry Brown has signed a declaration of emergency due to the water shortage. No restrictions have been mandated as yet but if the situation doesn't change soon there may be severe financial penalties for excess water usage.

GRF Members, Mutual Directors and I are continuing an attempt to consolidate and globalize a multitude of the Seven Thousand Series Mutual Policies. Many of the policies are redundant, obsolete, contradictory and discretionary. By restructuring the pertinent wording satisfactory to all mutuals, as many as 15 policies can be eliminated on each of many subjects.

It is much better if all mutuals adopt a well scripted policy on each subject, than to have each mutual with a separate policy on the same subject. The reduction would mean that many thousands of 8-1/2 x 11 sheets of paper, along with the printing of same, would no longer be necessary.

We also have hope that capricious, draft policy making will be curtailed. The recent Mutual 14 resolution that requires two weeks of director's hands-on study prior to voting for a Draft Policy will help in addressing whimsical policy making. Even a single word change to a mutual policy requires a minimum of 110 sheets of paper plus the cost to change, print and distribute. The same amount of paper and cost is necessary for any newly approved policy made in Leisure World. If our endeavor is accomplished, every shareholder in Leisure World will see a reduction in their carrying charges. And, every director in Leisure World who uses a computer to access Mutual policies, instead of hard copies, saves the shareholders a substantial amount of money. All Mutual 14 Directors have personal computers and have access to the Internet, which means they have the possibility to access all Leisure World Policies at the touch of a key. Don't be afraid to ask any director if they use the Internet to access mutual policies. If they say "YES", then you can thank them for saving you money.

This concludes my report

Kurt Bourhenne (562) 431-0798

Mutual 14 Vice President's Report – January 21, 2014

I try to keep my Vice-Presidential remarks as short as possible as I feel we all talk way too much already.

But this month I have 2 topics to address. I hope you'll bear with me for a few moments.

At the October 2013 meeting of this board it was proposed by Director Melody that Mutual 14 hold 2 town hall type meetings per year. This proposal was defeated by a 5-3 vote.

Last month, after conversations with other board members and shareholders, I announced a planned "Social Hour or Two" to take place on Tuesday January 7th. There were objections from some board members to this get-together. These objections were that it was not mutual sponsored, or that all Directors should be invited to be the hosts. I offered to change my proposal back to an official Town Hall Meeting, hosted by the entire board, but this too was rejected.

So, Directors Melody, Moore, myself and President Bourhenne proceeded with our plans. I am happy to say that the meeting was a huge success. By count, there were over 70 Mutual 14 shareholders in attendance. The conversation was warm and friendly. The formal Q&A that followed was both interesting and informative. And if I may, at this time, say thank you to those individual shareholders who were kind enough to bring snacks for their neighbors. Some cynics may question the cost to the Mutual of these meetings. Please be advised that cost was less than \$50.00, and it was paid for by the hosting directors.

When informally polled about more of these type of meetings, the shareholders responded overwhelmingly positive. For days after, people came up to me to express their enjoyment of the get-together and the information received. Many of those attending had never been to a board meeting and truly appreciated the chance to meet and converse with neighbors that before, they had only passed in silence.

So, I put it before this board again, I hereby make a motion to have a formal "Town Hall" type meeting, before the next Mutual election, with the purpose to be a formal "Meet the Candidates Forum"

Mutual 14 Vice President's Report – January 21, 2014

Next:

Franklin McCain died a few days ago. No, he was not a resident of Leisure World. But on February 1st, 1960, 20 year old Franklin and three other young black men from a local University, sat down at a Woolworth's Lunch Counter in Greensboro, North Carolina. He and the others, soon to be known as the Greensboro 4, knew they would not be served, but what he wanted to do was to give notice that he was trying to achieve the rights and privileges he was due as a citizen. Later, when asked why he and his friends chose that action he said that they had asked themselves a question:

“ At what point does a moral man act against injustice.”

It is that question that has caused me to write this, and to give notice.

I tell this story because of several current injustices I have been made aware of.

We all hear gossip on a regular basis, and for the most part, it is harmless and we ignore it. But what happens when gossip escalates in derogatory speech about another person. Or even worse, escalates into the spreading of malicious lies about another person that has the effect of destroying the good name of that person. These damaging words spoken in the shadows can have a terrible affect on the victim. I'm sure many of you have read recent stories in the newspaper of situations where negative gossip about a person (whether true or not) resulted in suicide by the victim of that gossip.

Having heard some very malicious and hurtful words spoken over the last few weeks about friends of mine, I was reminded of how damaging this type of speech was to me, and how damaging it is to the victim. I cannot tell anyone how to live, but I can abide by my own commitment to try to minimize the pain caused by gossip, rumors and outright lies.

These are my commitments.

1) Even if the information is truthful, it is simply wrong to spread negative information about another person unless the person I am speaking to has a need to know the information. If you would be hurt by the same information being said about you, you should not repeat it.

Mutual 14 Vice President's Report – January 21, 2014

2) I will distance myself from anybody who spreads gossip or malicious rumors.

3) If the gossip is severely negative I will end the conversation.

4) I will notify the target of that gossip and discuss it with him/her, rather than spreading it and further destroying his/her name. Often rumors and outright lies can be easily refuted by the victim. Gossip maintains its strength only by being whispered in the shadows.

5) I will question the integrity, motives and intentions of those spreading negative or hateful words. They likely have a hidden agenda.

6) Do not assume that silence by the victim means that the allegations are true. It is wrong to make the victim have to prove him or herself innocent of charges they are unaware of.

I apologize for going on a soapbox today, but the spreading of gossip, rumors and malicious lies about another person is simply wrong and it is the responsibility of each of us to do our part to stop it.

Thank You

Respectfully Submitted

Barry Lukoff

SECRETARY REPORT Board of Directors Meeting January 21, 2014

In this report I would like to correct misinformation given at the recent Social Hour or Two meeting held on January 7th.

The reason I have 2 jobs, Secretary and CFO, is not because I volunteered. I was elected to each position. I am capable of doing both jobs. As secretary, I would also like to correct the information given at the Social Hour meeting that was a copy of a Code of Conduct that said it was adopted by this mutual. This code was specifically not adopted for various reasons. And no prospective candidate for the board should be lead to believe that they have to sign such a code.

Respectfully Submitted,

Martha Destra

CFO REPORT MUTUAL 14 BOARD OF DIRECTORS MEETING JANUARY 21, 2014

Our December Statement finds us over budget by \$8,365.00. That does not mean we do not have sufficient money available. It means we underestimated the total amounts we would need for 2013 when we prepared the budget in August of 2012. For the past 6 months we have seen that our water expense was exceeding budget and we are \$9000 over budget in that one line. This is due to both increased usage and increased rates. The 2014 budget seeks to correct that deficiency. Our Electricity costs have also exceeded budget by a little over \$3000. And our legal expense is also over budget by \$2500.

Catagories where we have performed significantly under budget are; investment fees, pest control, structural repairs, and property insurance. Then we have other categories that are significantly over budget; landscape extras, and Service Maintenance orders. The Service Maintenance orders were expecially high due to the costs for repairing termite damage and trimming the beam tails.

As your CFO I am always trying to keep our assessments down and at the same time ensure that we have adequate funds to maintain our property in top condition. Your board members diligently consider proposed expenditures and authorize new expenses only when they are prudent. I feel that the shareholders also contribute to keeping our assessments down by reporting termite droppings or other needed repairs as soon as they are noticed and by watching for investment CDs that will pay us .8% or more for our reserve monies.

At a recent CFO meeting we were informed that the insurance carriers under estimated the amount of their increase premiums for 2014 and so all the mutuals are starting 2014 with a budget that predicted insurance costs to go up 17% and they will actually go up 20.5%.

Another insurance issue that is being explored is the Mutual Deductible Fund Insurance. This fund was set up to reimburse shareholders for their \$500 deductible if they had a claim to their individual insurance company. A committee of the President's counsel was looking in to the policies and

procedures used in administering the fund. But before the committee could make a report, Mutual 12's Board decided to withdraw from the fund. I would not recommend withdrawal at this time. The fund has helped mutuals by covering charges when there has been an unexpected loss. However, I agree that the fund needs strict guidelines to administer it in the future. I do not feel Mutual 12 is entitled to any of the current funds since they were "covered" up until their vote earlier this month.

This problem of providing for insurance deductibles does not have an easy answer. We might explore having separate policies and see if the premiums could be lowered if each mutual covered its own buildings and GRF covered its facilities.

Meanwhile I am so glad Mutual 14 has installed the water heater alarms that have prevented extensive water damage in more than one instance. And I am glad we are being proactive in inspecting the attic water lines for potential problems.

Respectfully submitted,

Martha Destra

SEAL BEACH MUTUAL NO. 14
FINANCIAL STATEMENTS RECAP
For the Twelve Months Ending December 31, 2013

INTERNALLY PREPARED
FOR MANAGEMENT USE ONLY

December

YTD

<u>Actual</u>	<u>Budget</u>		<u>Actual</u>	<u>Budget</u>
\$74,213	\$74,211	Regular Assessment	\$890,560	\$890,576
20,100	20,097	Reserve Funding	241,197	241,197
94,313	94,308	Total Regular Assessments	1,131,757	1,131,773
712	790	Service Income	9,737	9,480
3,095	1,971	Financial Income	25,131	23,652
516	867	Other Income	10,377	10,360
4,323	3,628	Total Other Income	45,245	43,492
98,636	97,936	Total Mutual Income	1,177,002	1,175,265
44,936	44,936	Trust Maintenance Cost	539,232	539,232
8,597	8,053	Utilities	108,467	96,636
394	1,079	Professional Fees	14,768	12,948
27,521	19,261	Outside Services	233,371	231,132
	4,510	Taxes & Insurance	48,332	54,120
20,100	20,097	Contributions To Reserves	241,197	241,197
101,548	97,936	Operating Expenses Before Off-Bdgt	1,185,367	1,175,265
(2,912)		Excess Inc / (Exp) Before Off-Bdgt Items	(8,365)	
		Depreciation (Off-Budget Item)	4,540	
(2,912)		Excess Inc / (Exp) After Off-Budget Items	(12,905)	
		Restricted Reserves		
(1,484)		Appliance Reserve	25,590	
1,447		Painting Reserve	162,681	
(125)		Operating Reserve		
88,994		Roofing Reserve	1,146,616	
		Emergency Reserve	35,751	
(73,584)		Infrastructure Reserve	53,220	
		Total Restricted Reserves	1,423,858	

LANDSCAPING AND GARDEN COMMITTEE

We have heard a strong suggestion from Governor Jerry Brown that we cut back on water usage by 20 percent. Mutual 14 responded by cutting back on the frequency of lawn watering from three times to twice a week. We now water on Monday and on Thursday mornings.

We might also cut back on the number of minutes we water if we see the temperature declining.

Currently, the committee gets complaints from some residents that the lawn in their area is too wet. Others complain the lawn in their area is too dry. If you can figure out an answer, please let me know. Either way, a conservation effort is now necessary.

It would help with the water shortage if all of us who wash down our walks would stop doing that.

We should also all only wash full loads of laundry and full loads of dishes. If we make every effort we can think of, the Governor might keep water conservation efforts voluntary. I think that's something we can all get behind.

If you have any questions, don't hesitate to contact me.

Harold Bonnema
Chair, Landscaping Committee

EMERGENCY PREPAREDNESS COMMITTEE

Hello.

Twenty years ago January, at least 57 people died in the Northridge Earthquake. More than 9,000 were injured, 125,000 were left homeless, and more than 40,000 buildings were damaged in Orange, Los Angeles, Ventura, and San Bernardino counties.

Estimates of the cost of this 6.7 magnitude quake have run as high as \$26 billion (in 2005 dollars). It will pale beside the havoc caused by a major quake along the San Andreas.

Here in Southern California, we know what we face. And we know there is much we can do to survive and thrive after such a major temblor.

In the coming year, Mutual 14 will continue working to prepare for the Big One in order to ensure we'll be able to take care of ourselves for the week or more until help arrives. Among the most important to do right now:

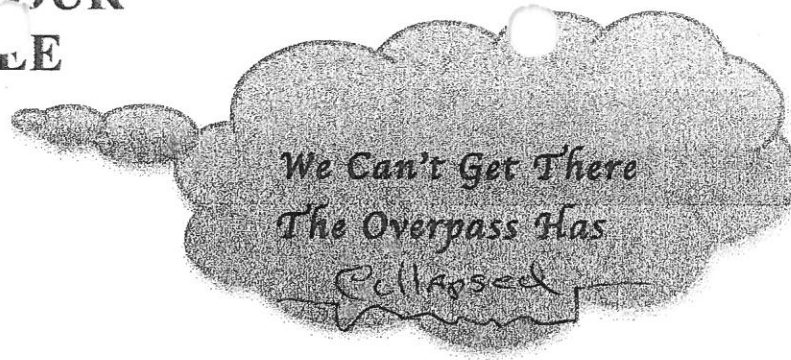
- 1. Store more water. Store more water. Store more water.**
- 2. Secure heavy objects so they don't become projectiles.**
- 3. As a mutual, work more closely with GRF to develop an overall plan for Leisure World preparedness.**
- 4. As a community, work more with the City of Seal Beach on overall preparedness for our town.**
- 5. Keep pressure on state government to deal with retrofitting and the development of the early warning system via State Senator Alex Padilla's bill that passed the Legislature last year.**

We'll talk more about these things in the months ahead.

Very best wishes,
Ann Pepper, Mutual 14 Emergency Coordinator

PS: BUILDING CAPTAINS: You should receive a packet of building captains reports for your building in about a month.

SPONSORED BY YOUR LW PEP COMMITTEE



Disaster First Aid ***What to Do When 911 Can't Come***

Class Schedule – Sign up for ONE (5 hour class)

- 1. Wednesday, January 29th, 2014 (9am – 2pm)
Clubhouse 3 – Room 7 (Bring Your Lunch)**
- 2. Monday, March 24th, 2014 (9am – 2pm)
Clubhouse 3 - Room 4 (Bring Your Lunch)**
- 3. Saturday, May 17th, 2014 (9am – 2pm)
Clubhouse 3 – Room 8 (Bring Your Lunch)**

If you have taken this class before, take a refresher this year for FREE. Make your reservations to assure there will be room for you.

Organized Communities Volunteer Education Association (OCEVA) –
a local non-profit disaster training organization, will provide training.

Cost: \$22, payable by check to OCEVA or by cash –

Payment due at the beginning of class.

Class payment includes training manual.

Registration is required. - Reserve Your Space NOW - Contact;
Geneva Potepan, LW First Aid Training Coordinator,
E-mail - Geneva at mom4rascal@aol.com or phone her at 951-675-4271
or phone Madge Armstrong at 562-598-3087

SOLAR COMMITTEE REPORT

JANUARY, 2014

The Solar project for Mutual 14 carport roofs is still in the development stage.

Michael Campbell of RA Power and Light is working with California Edison on their requirements and he hopes to have a proposal for board review in February.

On another project, Michael Campbell and his company have met with Golden Rain Physical Properties and Barry Lukoff our Chairman of Physical Properties and have offered to put a solar thermal collector and new water heater in Laundry Room 32 at no cost to Mutual 14 or Golden Rain. The purpose of the test is to prove the viability and electricity cost savings in the hope that it will prove viable in substantially reducing Mutual 14's electric bills.

The Golden Rain Physical Properties is working with RA Power to ensure that all licenses, insurance and permits required are completed before the installation proceeds.

I reiterate that this test has been offered to Mutual 14 at NO COST and is ours to keep whether the test proves financially viable for Mutual 14 and Golden Rain so that they might consider contracting RA Power to install the thermal water heaters in the remaining laundry rooms at a cost to be determined.

Respectfully submitted,

Lee Melody

COMMUNICATIONS COMMITTEE

The next meeting of the Communications Committee will be at 11:15, Wednesday, Jan. 22. We'll be putting together the next issue of our Mutual 14 newsletter "328."

We'd like to invite any board members and, of course, all residents to email me over the next couple of weeks with suggestions for items to include. Items should be of general interests to everyone living in our 328 homes.

My email address is apecpper2003@msn.com. You can also call me at 594-8065.

Thanks,

Ann Pepper, chair

Mutual Administration

Mutual Administration Manager's Report

Community Unity – *The INCLUSION of all and the EXCLUSION of None*

January 2014
Mutual Monthly Meeting



From the Staff of Mutual Administration

We all wish the shareholders/members of Seal Beach Leisure World, their families and friends a joyous, healthy, happy and prosperous New Year.



Trust Extension

The results of the Trust extension balloting:

4,642 Yes votes to extend the Trust
84 No votes against extension of the Trust
42 Abstentions



Rain may be sparse this year.....Please help the community by conserving our most precious resource – WATER. Take shorter showers, limit watering down patios and walkways...simple steps taken by many can net huge results.

Membership in this Community is a Privilege

As we enter the New Year, try to make it a part of your monthly activities to attend the Regular Monthly Meetings of your Mutual Board. Meeting times are posted in the laundry rooms. Volunteer for the Board if you have time. Be part of your mutual community and be part of the problem solving needed in your community. Community Unity.



Important Insurance Notice Directors & Building Captains



Though it has been a long-standing practice for Directors and Building Captains to complete small odd jobs around the mutual such as changing lights in the laundry rooms and walk-lights, painting, going onto roofs and into attics, please be advised as follows:

The Mutual Insurance broker has informed this office that any director, building captain or other person who does odd jobs around the mutual (on behalf of the mutual) **are not covered by mutual insurance for injury** while in the performance of said job. The mutual insurance (D&O Insurance) is only coverage for the fiduciary performance by a Board member in the normal performance of their office. Should the mutual wish to carry additional insurance, this office can and will get you quotes as to the costs. These types of injury are considered Workers' Compensation issues and there is required that specific type of insurance to cover those types of injuries should they occur.

PATIO AD HOC COMMITTEE

The committee continues its work on identifying the current garden extensions, walkway extensions and patios by building number.

We have found that the current resolutions and policies are generic in scope and do not fit the actual dimensions which are different to each of our 34 buildings.

We are in the process of putting together a book which will have a building specific page with accompanying pictures and from that write suggested policy to govern future requests for changes.

I would be happy to answer any questions on an ongoing basis. Please contact me or any member of the committee for specifics.

Committee members:

Larry Lowman

Muriel Luther

Flo Dart

Respectfully submitted,

Lee Melody

Chairman

SHAREHOLDER COMMENTS

A shareholder commented that we should all check the pop ups in our lawns and garden areas because the sprinkler heads can get overgrown by crabgrass and then they do not lift up to disperse the water. The landscape chair commented that the irrigation man from Pinnacle will be cleaning around the heads.

A shareholder advised that a spraying of Roundup around the sprinkler heads once a year when they are clear is how she helps keep the water spraying correctly.

A resident asked if there were policies to handle non-owner residents after the death of a shareholder. He was advised that the non-owner, if registered in the stock transfer office, was allowed to stay 90 days after the demise of the shareholder.

A resident mentioned that some recycling signs were not fastened to the garbage can lids. She also brought information a low flow toilet installed by maintenance that can conserve water. These new toilets are being tested in Leisure World by the GRF staff.

A Shareholder commented that the recent Town Hall meeting seemed to be a campaign kick-off event for the benefit of the 4 participating directors and to announce it in the mutual minutes was inappropriate. It was also asked why the president signed the minutes instead of the secretary and the Mutual Administration Manager was asked to elaborate on what might be issues on added patios for other mutuals.

A Shareholder thanked the 4 directors for the town hall. President Bourhenne was thanked for fixing things for her. Her suggestions for board candidates were that the persons have knowledge of the law and have a clear mind and a cool head.

A Shareholder commented that GRF should look into installing lighted flashers next to the crosswalks that light up when someone is in the crosswalk.

A Shareholder commented that water conservation has to be a priority and suggested each mutual should have a separate water meter. The end of the year financial figures were also requested and the CFO referred the Shareholder to her report to be given today and the audit reports that are being prepared for 2013.

A Shareholder commented that the mutuals have worked together in past years to alleviate drought conditions by cutting back on sprinkling schedules. The state wide drought conditions could lead to eliminating lawn watering altogether if cut backs are not worked on now.

A Shareholder suggested that building captains and directors remind their neighbors not to wash off patios or sidewalks but to use brooms until the drought is over.

A Shareholder stated she was very upset by the Town Hall which shut out participation from 5 of the elected directors. She expects the board members to work together instead of dividing into sides.

A Shareholder requested that the board consider having another yard sale this spring. She would like to board to work on water conservation.

A Shareholder reported that the carport area off Tam O'Shanter has water standing in the parking lot flow lines several times a week

A Shareholder requested that the Solar project be presented to the full mutual membership for a vote since the financial obligations would need to be taken on by each apartment's assessment. He wondered why the board was not acting on a landscape or termite contract and he felt the Town Hall proved the Leisure World proverb "if you serve cookies they will come". He asked if maintenance kept track of back-to-back stoppages and was told they did.

SIGN-IN SHEET

BOARD OF DIRECTORS MEETING

MUTUAL NO. FOURTEEN

DATE: JANUARY 21, 2014

	GUEST NAME
1.	Sara Spannenberg
2.	Frank Destra
3.	Eve Magnus
4.	Donna McCay
5.	Les Jorgenson
6.	Millie Sorensen
7.	Kathy Palmateer
8.	Larry Lowman
9.	Phil Arnold
10.	Ellen Brannigan
11.	Sandra Tessier
12.	Carol Kern
13.	Doris Anderson
14.	Ellen Larsen
15.	Flo Dartt
16.	Carla Miller
17.	Norm McArthur
18.	Muriel Luther
19.	Rita Porterfield
20.	Steven Moody
21.	Natalie Nicholson
22.	Ken Harpham
23.	Maxine Wells
24.	Joan Smith
25.	Judy Schroeder
26.	Grace Audette
27.	Carl Larsen

MUTUAL NO. FOURTEEN

BUILDING NUMBER: _____

Building Captain's Name: _____ Phone: _____

Director's Name: _____ Phone: _____

**For MAINTENANCE call your DIRECTOR
Between 8:00 AM AND 4:30 PM MONDAY - FRIDAY
Call Security - 594-4754, after 4:30 p.m., WEEKENDS and EMERGENCIES**

PLEASE READ MINUTES PROMPTLY (same day if possible).

PASS ON TO NEXT OCCUPIED APARTMENT ON THE LIST.

DO NOT PUT THROUGH MAIL SLOT IN UNOCCUPIED APARTMENTS.

When completed, please return to your Building Captain in Apt. No. _____.

<u>NAME</u> (print)		<u>DATE</u>	<u>INITIALS</u>
_____	A	_____	_____
_____	B	_____	_____
_____	C	_____	_____
_____	D	_____	_____
_____	E	_____	_____
_____	F	_____	_____
_____	G	_____	_____
_____	H	_____	_____
_____	I	_____	_____
_____	J	_____	_____
_____	K	_____	_____
_____	L	_____	_____