



A G E N D A

REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS SEAL BEACH MUTUAL FOURTEEN

October 21, 2014
1:00 p.m. Open Forum
1:30 p.m. Meeting begins

1. CALL TO ORDER, *PLEDGE OF ALLEGIANCE*
2. ROLL CALL
3. INTRODUCTION OF GRF REPRESENTATIVE, GUEST(S), AND STAFF:
 - Mr. Garrett, Mutual 6 President
 - Mr. Lukoff, GRF Representative
 - Mrs. Weller, Mutual Administration Director
 - Ms. Miller, GRF Controller
 - Mr. Black, Building Inspector
4. WELCOME
5. APPROVAL OF AGENDA
6. PRESIDENT'S REPORT Ms. Pepper
7. SOLAR PRESENTATION Mr. Garrett
8. TREASURER'S REPORT Mrs. Destra
 - a. Mutual 14 2015 Budget presentation Ms. Miller
9. PHYSICAL PROPERTY REPORT Mr. Supple
10. BUILDING INSPECTOR'S REPORT Mr. Black
 - a. Vote on building paint colors
 - b. Vote on option to use WeatherMaster paint
 - c. Other items

11. LANDSCAPING REPORT Ms. Luther
12. GRF REPRESENTATIVE'S REPORT Mr. Lukoff
13. MUTUAL ADMINISTRATION DIRECTOR'S REPORT Mrs. Weller
14. OLD BUSINESS
- a. Ratify, effective October 23, 2014, Policy 7110 – Code of Conduct – Mutual Fourteen
 - b. Miscellaneous/actionable topics
15. NEW BUSINESS
16. VICE PRESIDENT'S REPORT Mrs. Jorgenson
17. SECRETARY'S REPORT Ms. Johnstone

STAFF BREAK TIME AS NEEDED

18. COMMITTEE REPORTS
- a. Social Mrs. Harrison
Reminder: Town Hall Meeting on Assessments, Infrastructure
and the Budget, 1:00 p.m. – 3:00 p.m.,
October 30, 2014, Clubhouse Four
 - b. Emergency Preparedness Mrs. Jorgenson
 - c. Pets Mr. Melody
19. APPROVAL OF MINUTES: September 16, 2014
20. DIRECTORS' COMMENTS
21. ADJOURNMENT
22. EXECUTIVE SESSION (legal, member issue)
23. ADJOURNMENT

STAFF WILL LEAVE THE MEETING BY 4:10 P.M.

NEXT MEETING: NOVEMBER 18, 2014

BUILDING/UNIT _____
BUILDING CAPTAIN _____

**MINUTES OF THE REGULAR MONTHLY MEETING OF THE
BOARD OF DIRECTORS
SEAL BEACH MUTUAL FOURTEEN
September 16, 2014**

The Regular Monthly Meeting of the Board of Directors of Seal Beach Mutual Fourteen was called to order by President Pepper at 1:30 p.m. on Tuesday, September 16, 2014, following an open forum at 1:00 p.m. for shareholder comments, followed by the *Pledge of Allegiance*, in the Administration Building Conference Room.

ROLL CALL

Present: President Pepper, Vice President Jorgenson, Secretary Johnstone, Chief Financial Officer Destra, and Directors Harrison, Melody, Luther, Bourhenne, and Tessier

GRF

Representative: Mr. Lukoff

Guests: Twenty-four shareholders of Mutual Fourteen

Staff: Mrs. Weller, Mutual Administration Director
Mr. Black, Building Inspector
Ms. Day, Recording Secretary

President Pepper welcomed staff members and guests.

AGENDA APPROVAL

President Pepper asked for a motion to approve the Agenda.

AGENDA APPROVAL (continued)

Upon a MOTION duly made by CFO Destra and seconded by Vice President Jorgenson, it was

RESOLVED, To approve the agenda, as written.

The MOTION carried with one "no" vote (Bourhenne).

PRESIDENT'S REPORT

President Pepper presented her report (as attached).

BUILDING INSPECTOR'S REPORT

Inspector Black updated the Board on activity in the Mutual (see his attached summary).

Following a discussion, and upon a MOTION duly made by Director Melody and seconded by Director Harrison, it was

RESOLVED, To approve the request from the shareholder in Unit 16-C for exterior brick work on a wall and condenser brick work, per drawing and pictures submitted.

The MOTION carried by a unanimous vote of the Board members.

Director Tessier presented her Physical Property Chair report (as attached). In addition, she discussed a project timeline spreadsheet she created for future use.

BUILDING INSPECTOR'S REPORT (continued)

Inspector Black opened six bid proposals from paint contractors. Following a discussion, President Pepper asked Inspector Black to list all of the bids onto a spreadsheet and send it to the Directors for review. Upon a MOTION duly made by CFO Destra and seconded by Vice President Jorgenson, it was

RESOLVED, To accept the bid proposal from Colarossi Painting & Construction, Option 4, to paint the Mutual.

After further discussion, the MOTION was withdrawn for further research.

Director Tessier presented a roofing report. Following a discussion, and upon a MOTION duly made by CFO Destra and seconded by Director Harrison, it was

RESOLVED, That Tom Dowd, Vice President of Mutual Six and a general contractor, inspect the Mutual Fourteen roofs and give the Board an estimated life expectancy of each roof, at no cost to the Mutual.

The MOTION carried by a unanimous vote of the Board members.

Director Tessier read her resignation letter from the Board of Directors, effective immediately (attached). Upon a MOTION duly made by President Pepper and seconded by Secretary Johnstone, it was

BUILDING INSPECTOR'S REPORT (continued)

RESOLVED, To regretfully accept the resignation of Sandy Tessier from the Board of Directors, effectively immediately.

The MOTION carried by a unanimous vote of the Board members.

Ms. Tessier took a seat on the sidelines.

Following a discussion, and upon a MOTION duly made by President Pepper and seconded by Director Harrison, it was

RESOLVED, To appoint Mike Supple as a Director and Physical Property Committee Chair, for the remaining 2014-2015 term of office.

The MOTION carried by a unanimous vote of the Board members.

Director Supple took a seat at the Board table.

Inspector Black left the meeting at 2:29 p.m.

LANDSCAPING REPORT

Director Luther presented her report (as attached). In addition, a watering schedule is attached to the minutes.

GOLDEN RAIN FOUNDATION REPRESENTATIVE'S REPORT

GRF Representative Lukoff presented his report at the Open Forum (as attached). The GRF Committee Chair Reports and the GRF Board Meeting minutes are published in the *Golden Rain News*.

MUTUAL ADMINISTRATION DIRECTOR'S REPORT

Mrs. Weller presented her report on the drought (as attached).

OLD BUSINESS

President Pepper asked for a motion to ratify amended/posted Policy 7495.14 – Bay Windows, Skylights, Second Bathrooms and Other Non-Standard Items. Upon a MOTION duly made by CFO Destra and seconded by Vice President Jorgenson, it was

RESOLVED, To ratify amended/posted Policy 7495.14 – Bay Windows, Skylights, Second Bathrooms and Other Non-Standard Items.

The MOTION carried with one “no” vote (Bourhenne) and one abstention (Supple).

CFO Destra discussed adopting Policy 7110 – Code of Conduct. Upon a MOTION duly made by CFO Destra and seconded by Director Supple, it was

RESOLVED, To adopt, on a preliminary basis until the 30-day posting period is completed, Policy 7110 – Code of Conduct.

Following a roll call vote, the MOTION passed with three “no” votes (Bourhenne, Luther, Melody).

Director Melody asked for a motion to table the motion to adopt Policy 7110 – Code of Conduct. Upon a MOTION duly made by Director Melody and seconded by Director Bourhenne, it was

OLD BUSINESS (continued)

RESOLVED, To table the motion to adopt
Policy 7110 – Code of Conduct.

The MOTION failed with six “no” votes (Jorgenson, Johnstone, Destra, Harrison, Supple, Pepper).

NEW BUSINESS

Director Melody discussed AB 1738 to amend Sections 5910 and 5915 of the Civil Code, relating to common interest developments. Following a lengthy discussion, and upon a MOTION duly made by Director Melody and seconded by Director Supple, it was

RESOLVED, That the Board of Directors, as a group and as individuals, send letters to Governor Brown to oppose the signing of AB 1738; Should homeowners associations such as Leisure World not be successful, and this bill becomes law, legal expenses will rise, requiring an increase in monthly fees.

The MOTION carried with two abstentions (Destra, Johnstone).

Director Melody is asking shareholders to also send letters to Governor Brown not to sign AB 1738.

President Pepper discussed the research that Mutual Five is doing on the SCE Smart Meters, Mutual Fourteen participating, and assisting with a donation.

NEW BUSINESS (continued)

Upon a MOTION duly made by President Pepper and seconded by Director Supple, it was

RESOLVED, That Mutual Fourteen participate with a donation of \$106.25 to Mutual Five for efforts concerning SCE Smart Meters and possible health issues, being researched by Mutual Five's consultant, Brian Daley.

The MOTION carried by a unanimous vote of the Board members.

Following a lengthy discussion on suspending Policy 7415.14 – Patio Area Regulations – Mutual Fourteen Only, and upon a MOTION duly made by President Pepper and seconded by Director Supple, it was

RESOLVED, To suspend Policy 7415.14 – Patio Area Regulations – Mutual Fourteen Only, pending the Mutual attorney's opinion on the legality of patios in Leisure World Mutuals, and/or a possible vote of the shareholders.

Following further discussion, the MOTION was withdrawn to wait for the Mutual attorney's response on the current policy.

Vice President Jorgenson discussed the replacement of appliances for cosmetic reasons. Upon a MOTION duly made by Vice President Jorgenson and seconded by Director Harrison, it was

NEW BUSINESS (continued)

RESOLVED, That operable standard ovens, cooktops, and refrigerators must be at least eight (8) years old when replaced for cosmetic reasons and the Mutual is paying 50 percent of the cost, effective immediately.

The MOTION carried by a unanimous vote of the Board members.

VICE PRESIDENT'S REPORT

Vice President Jorgenson presented her report (as attached).

CHIEF FINANCIAL OFFICER'S REPORT

CFO Destra presented her report (as attached).

Following a discussion, and upon a MOTION duly made by CFO Destra and seconded by Director Bourhenne, it was

RESOLVED, To rescind the motion of July 15, 2014, to apply the excess income of \$21,496 to the Emergency Reserve Fund.

The MOTION carried by a unanimous vote of the Board members.

Upon a MOTION duly made by CFO Destra and seconded by Director Melody, it was

RESOLVED, To add the GRF 2014 refund of \$14,947 to the Emergency Reserve Fund.

The MOTION carried by a unanimous vote of the Board members.

CHIEF FINANCIAL OFFICER'S REPORT (continued)

Upon a MOTION duly made by CFO Destra and seconded by Director Melody, it was

RESOLVED, To add the \$6,549 returned from the Mutual Self-Insurance Fund to the Emergency Reserve Fund and that these funds will be available in case of an emergency event.

The MOTION carried by a unanimous vote of the Board members.

Following a discussion, and upon a MOTION duly made by CFO Destra and seconded by Director Melody, it was

RESOLVED, That the additional refund of \$2,482 from the Mutual Self-Insurance Fund be put in the Emergency Reserve Fund.

The MOTION carried by a unanimous vote of the Board members.

SECRETARY'S REPORT

Secretary Johnstone presented her report (as attached).

(Recording Secretary Day left on break at 3:35 p.m. – 3:50 p.m.)

COMMITTEE REPORTS

Social

Director Harrison presented her report (as attached).

COMMITTEE REPORTS (continued)

Emergency Preparedness

Vice President Jorgenson presented her report (as attached).

Pets

Director Melody presented his report (as attached).

Solar

President Pepper presented the solar report (as attached).

MINUTES

President Pepper asked for a motion to approve the August 19, 2014, Board Meeting minutes, as written. Upon a MOTION duly made by President Pepper and seconded by Vice President Jorgenson, it was

RESOLVED, To approve the August 19, 2014,
Board Meeting minutes, as written.

Following further discussion, and upon a MOTION duly made by Director Melody and seconded by Director Bourhenne, it was

RESOLVED, To amend the previous MOTION
by adding to redact all personal comments by
officers, Directors, and committee chairs from
all the reports attached to the August 19, 2014,
Board Meeting minutes.

MINUTES (continued)

The MOTION carried with two “no” votes (Destra, Johnstone).

Upon a MOTION duly made by CFO Destra and seconded by Director Bourhenne, it was

RESOLVED, To ratify approval of the August 19, 2014, Board Meeting minutes, as printed.

The MOTION carried with one abstention (Supple).

Upon a MOTION duly made by CFO Destra and seconded by Secretary Johnstone, it was

RESOLVED, To accept all reports as presented by the officers and committees at the September 16, 2014, Board Meeting.

The MOTION carried by a unanimous vote of the Board members.

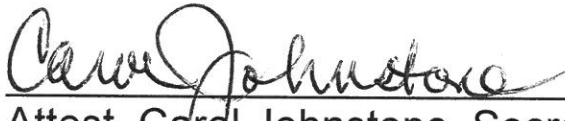
EXECUTIVE SESSION

The Board approved several Executive Session minutes and discussed member issues in Executive Session.

September 16, 2014

ADJOURNMENT

President Pepper adjourned the meeting at 3:58 p.m. and announced that the Board would be going into an Executive Session to approve Executive Session minutes and discuss member issues.



Attest, Carol Johnstone, Secretary
SEAL BEACH MUTUAL FOURTEEN

cd:10/13/14

Attachments

(These are tentative minutes, subject to approval by the Board of Directors at the next Regular Board of Directors Meeting.)

**NEXT MEETING: OCTOBER 21, 2014, 1:00 P.M. OPEN
FORUM, 1:30 P.M. MEETING BEGINS**

**** PLEASE SUBMIT ALL REQUESTS FOR PATIO REMODELS, CARPORT STORAGE CABINETS, AND CART PADS TO KEVIN BLACK IN THE GRF PHYSICAL PROPERTY DEPARTMENT SO HE CAN E-MAIL COPIES TO ALL MUTUAL FOURTEEN DIRECTORS AT LEAST ONE WEEK PRIOR TO THE MUTUAL FOURTEEN BOARD MEETING AT WHICH THE PROJECT WILL BE DISCUSSED. ****

**BOARD OF DIRECTORS
MUTUAL FOURTEEN**

September 16, 2014

**RESOLUTIONS IN THE REGULAR
MONTHLY MEETING OF SEPTEMBER 16, 2014**

9/16/14 RESOLVED, To approve the request from the shareholder in Unit 16-C for exterior brick work on a wall and condenser brick work, per drawing and pictures submitted.

RESOLVED, That Tom Dowd, Vice President of Mutual Six and a general contractor, inspect the Mutual Fourteen roofs and give the Board an estimated life expectancy of each roof, at no cost to the Mutual.

RESOLVED, To regretfully accept the resignation of Sandy Tessier from the Board of Directors, effectively immediately.

RESOLVED, To appoint Mike Supple as a Director and Physical Property Committee Chair, for the remaining 2014-2015 term of office.

RESOLVED, To ratify amended/posted Policy 7495.14 – Bay Windows, Skylights, Second Bathrooms and Other Non-Standard Items.

RESOLVED, To adopt, on a preliminary basis until the 30-day posting period is completed, Policy 7110 – Code of Conduct.

RESOLVED, That the Board of Directors, as a group and as individuals, send letters to Governor Brown to oppose the signing of AB 1738; Should homeowners associations such as Leisure World not be successful, and this bill becomes law, legal expenses will rise, requiring an increase in monthly fees.

RESOLVED, That Mutual Fourteen participate with a donation of \$106.25 to Mutual Five for efforts concerning SCE Smart Meters and possible health issues, being researched by Mutual Five's consultant, Brian Daley.

RESOLVED, That operable standard ovens, cooktops, and refrigerators must be at least eight (8) years old when replaced for cosmetic reasons and the Mutual is paying 50 percent of the cost, effective immediately.

RESOLVED, To rescind the motion of July 15, 2014, to apply the excess income of \$21,496 to the Emergency Reserve Fund.

**BOARD OF DIRECTORS
MUTUAL FOURTEEN**

September 16, 2014

RESOLVED, To add the GRF 2014 refund of \$14,947 to the Emergency Reserve Fund.

RESOLVED, To add the \$6,549 returned from the Mutual Self-Insurance Fund to the Emergency Reserve Fund and that these funds will be available in case of an emergency event.

RESOLVED, That the additional refund of \$2,482 from the Mutual Self-Insurance Fund be put in the Emergency Reserve Fund.

RESOLVED, To amend the previous MOTION by adding to redact all personal comments by officers, Directors, and committee chairs from all the reports attached to the August 19, 2014, Board Meeting minutes.

RESOLVED, To ratify approval of the August 19, 2014, Board Meeting minutes, as printed.

RESOLVED, To accept all reports as presented by the officers and committees at the September 16, 2014, Board Meeting.

Mutual 14 Landscape Report

September 16, 2014

We are happy to report that the landscape in mutual 14 has been considerably improved over the past 2 months. Several areas have been reseeded successfully. The plan for October/November for our lawns and irrigation will be presented at our next meeting.

Most of the garden surveys have been completed. These will be reviewed for compliance with our new Landscape Policy. For those gardens needing possible correction, the Core Team from the Landscape Committee will contact individual SH's to resolve any non-compliance issues.

Continued thanks to all our SH's who are reporting irrigation needs as they are observed, enabling us to have these resolved quickly.

Respectfully submitted,

A handwritten signature in cursive script, reading "Muriel Luther". The signature is written in black ink and is positioned above the printed name and title.

Muriel Luther
Landscape Chair

Mutual 14 Drought Watering Schedule!!!

Monday: 5 p.m. until 9 a.m. the next day

Thursday: 5 p.m. until 9 am. the next day

Saturday: 5 p.m. until 9 a.m. the next day

ONLY!!!

Required by the City of Seal Beach on penalty of fines.

This goes for mutual landscapers and residents.

Report water problems immediately.

Don't wash down walkways, etc.

Clearly, this is difficult. However, the ongoing drought is a very serious matter. We must all do our part. Questions: contact Landscaping Chair Muriel Luther at 562 296-8683. No one, especially the Landscaping Committee, wants to see our landscape go brown, but we must recognize our current situation and all do what we can to help.

Thank you!!! Muriel.

September 16, 2014

1. MUTUAL ESCROW ACTIVITY

- **Prelisting Inspections**
 - 23B
 - 4C
 - 5L
 - 4B
 - 28G
- **New buyer Orientation**
 - 15K
 - 4B
- **Close of Escrow**
 - 4G
 - 50E

2. MUTUAL PERMITS and REMODELS

- See attached spreadsheet

3. MUTUAL PROJECTS

- **Painting**
 - Bidders conference held at P.P. office on 8/28/14, held job walk in portion of mutual
 - Addendum went out to all bidders 9/2/14 for change in specifications of semi-gloss paint to flat paint for underside of patio roofs and carport roofs
 - RFP's due back on 9/15/14 to open today
- **Fire Inspections**
 - Start date is 9/17/14, Inspector contact info is Jay Salazar, phone ex. 364 / e-mail jaysons@lwsb.com
- **Termite / Dry Rot**
 - List approved for repair at July meeting, will notify maintenance of start date
- **Potable Water Lines**
 - Maintenance is continuing with list, Saturday work available if board chooses, maintenance is servicing all mutuals, demand is high.
- **Sewer Line Cleaning**
 - Due to start in late October/November
- **Sidewalk Replacement**
 - I still need to complete square foot totals from previous walk with Sandy Tessier

September 16, 2014

4. MUTUAL CONTRACT WORK

- Termite/Pest Control
 - Contracting with Fenn Pest Control, current and on-going
- Landscaping/Gardening
 - Contracting with Pinnacle Landscape, current and on-going
- Sidewalk Replacement
 - M.J. Jurado Inc. – still holding 10% retention for a small piece that needs to be replaced at 32A main sidewalk

5. MUTUAL and SHAREHOLDER REQUESTS

- 24G- inspect shower refinish
- 31F- check on roof leak at patio- peeling paint
- 49G- check on kitchen countertop flecks coming up
- 9/9/14 met with Hi-Tech painting for clarification on painting job
- 49B- check on condensate line
- 29B- termite check on rafter, is on the list, foil tape installed for birds
- 33F- termite check, found cricket's to be the problem
- 26E- check on shower chip repair
- 16C- Board approval for exterior brick work on wall and condenser brick work see attached pictures

MUTUAL 14
Physical Property Chair Report
September 16, 2014

1) UPDATE ON CURRENT PROJECTS

A) MUTUAL 14 - PHYSICAL PROPERTY PROJECT TIMELINE - *(Refer to attachment)*

- 1) **Recommendation from the PPC** - that the M14 Board utilize the Physical Property Project Timeline as a tool for maintaining M14 property and update the information as requirements change.

B) PAINT PROJECT

- 1) **Recommendation from the PPC** – That paint stucco & trim color samples be placed on South side of Carport 148 for Board & shareholders to view as soon as vendor has been chosen.
- 2) Project scheduled to begin mid October.
- 3) Each building will take approximately 3 days to paint.
- 4) Shareholders are required to prepare their patio/porch area. Why not start cleaning things out now.
- 5) The cost of painting custom entry doors and custom utility closet doors will be the responsibility of the shareholder.
- 6) M14 Board still needs to determine approved colors for all doors.
- 7) Shareholder's Notification Letter will be distributed as follows:
 - (a) First notice will be hand delivered to residents by their building Director at least two weeks before work is to begin.
 - (b) A second notice will be delivered to residents by the contracted company 3 days in advance of work beginning.
- 8) Director Luther, Landscaping Chair has agreed to work with Pinnacle to prepare garden areas.

C) ENTRY WALKWAY & SIDEWALK REPAIR PROJECTS

- 1) Visual inspection of all sidewalks completed and prioritized. Measurements are being completed by the Physical Property Inspector (K. Black) and bids will go out through the normal bidding process.

D) ANNUAL TERMITE/DRY ROT & GENERAL BUILDING INSPECTION

- 1) Board approved work to be completed in conjunction with M14 Paint Project.
- 2) K. Black, Physical Property Inspector, will coordinate with Ruben Gonzalez, Maintenance Department Supervisor, on when to begin the work.

E) INSPECTION OF ATTIC FOR WATER LEAKS BY MAINTENANCE DEPARTMENT

- 1) The Board approved emergency pipe repair to be completed by the Maintenance Department. Repair costs are capped at \$20,000 without further Board approval. As of 9/12/14 a total of \$1776.78 has been funded.
- 2) Maintenance Department is continuing with list and a final report will be presented to Board when work is completed.

F) SEWER LINE INSPECTIONS & SEWER CLEANING

- 1) Due to begin in late October early November.

G) M14 (2014) ANNUAL FIRE INSPECTIONS - September 17th and continue through October 21st.

- 1) Inspection Notices to be distributed at least 3 days prior to the inspection. Resident need not be present at the time of inspection.

2) UPDATE ON FUTURE PROJECTS

- A) ROOFING PROJECT** – Possible postponement of roofing project until 2016 or later. Board to consider obtaining an additional opinion on the condition of the roofs to determine greatest need.

Respectfully Submitted:

Sandy Tessier,

Mutual 14 Director & Physical Property Chair

(DRAFT)

Mutual 14 Physical Property Project Timeline - 2014

Replacement Year (0-50 yrs)

Physical Property Project List	Useful Life	Yr Work Completed	Yrs Left	2014	2015	2016	2017	2018	2019	2020	2021
1 Reserve Study - Full	3 yrs	2014	3 yrs	X			X			X	
2 Reserve Study - Written (On off years from full reserve study)	1 yr	n/a	1 yr		X	X		X	X		X
3 Vacant Unit Inspections (3 x per yr plus during Fire Inspection)	3 mos	2014	0	X	X	X	X	X	X	X	X
4 Fire Inspections	1 yr	2014	0	X	X	X	X	X	X	X	X
5 Replace Toilets (to comply w/SB407 add to 2017 fire inspection list)	lifetime	n/a	4 yrs				X				
6 Water Heater-Laundry Rm (Replace)	12 yrs	unknown	TBD								
7 Water Heater-Laundry Rm Flush out 8 units not in use until no longer useful	1 yr	2014	0	X	X	X	X	X	X	X	X
8 Water Heater-Unit (Will replace approx 16 units per yr)	12 yrs	n/a	as needed	X	X	X	X	X	X	X	X
9 Carpet Lights to LED (not applicable at this time)	n/a	n/a	n/a								
10 Attic Entry Screen -Replacement (do with bldg painting schedule)	10 yrs	2012	11 yrs								
11 Signage-Buildings (do with bldg paint schedule)	20 yrs	2005	11 yrs								
12 Stucco - Light Power Wash	3 yrs	2014	3 yrs	X			X			X	
13 Painting - Stucco	10 yrs	2014	10 yrs	X							
14 Painting - Inside Laundry Room	10 yrs	2014	10 yrs	X							
15 Painting - Gutter/Downspouts	10 yrs	2014	10 yrs	X							
16 Wood Surfaces/Trim Painting	10 yrs	2014	10 yrs	X							
17 Painting - Utility Boxes Meter	10 yrs	2014	10 yrs	X							
18 Gutter Downspout Replacement	30 yrs	1964	as needed								
19 Termite/Pest Control - 1 Yr Contract	1 yr	n/a	0	X	X	X	X	X	X	X	X
20 Termite/Dry Rot Inspections	1 yr	2014	0	X	X	X	X	X	X	X	X
21 Concrete - Visual Sidewalk Inspections	1 yr	2014	0	X	X	X	X	X	X	X	X
22 Concrete - Visual Sidewalk Inspections (Grind & Fill)	6 mos	2014	0	X	X	X	X	X	X	X	X
23 Concrete - Sidewalk Repair (based on sidewalk inspections)	as needed	n/a	as needed								
24 Concrete - Sidewalk Replacement	lifetime	2011	n/a								
25 Concrete - Carport Area Replacement	lifetime	2011	n/a								
26 Concrete - Carport Area Repair	as needed	n/a	as needed								
27 Concrete Swale Repair	lifetime	2011	n/a								
28 Plumbing Refurbish/Replacement (Galvanized Pipes)	60 yrs	1964	10 yrs								
29 Attic Water Line Inspection - Completed by Maintenance Dept	5 yrs	2014	5 yrs	X					X		
30 Attic Water Line Repairs	as needed	2014	as needed								
31 Sewer Line Inspections	1 yr	2014	0	X	X	X	X	X	X	X	X
32 Sewer Line Cleaning Outside - 3 Yr Contract	every other yr	2014	0	X		X		X		X	
33 Sewer Line Cleaning - Inside - 3 Yr Contract	every other yr	n/a	1 yr		X		X				X
34 Sewer Line Camera Scope - Completed by Maintenance Dept	5 yrs	2014	5 yrs	X							
35 Main Electrical Panel Replacement	lifetime (40)	1964	as needed								

(DRAFT)

Mutual 14 Physical Property Project Timeline - 2014

Replacement Year (0-50 yrs)

Physical Property Project List	Useful Life	Yr Work Completed	Yrs Left	2014	2015	2016	2017	2018	2019	2020	2021
36 Unit Electrical Sub-panel	lifetime (40)	1964	as needed								
37 Electrical Panel Repair (Phy Property inspects every 5 yrs)	5 yrs	2011	2 yrs			X					X
38 Electrical Panel Breakers	25 yrs	n/a	as needed								
39 Pole Light Fixture Repair	as needed	n/a	as needed								
40 Pole Light Fixture Replacement	24 yrs	1999	9 yrs								
41 Meter Cabinet Door Replacement	15 yrs	2007	8 yrs								
42 Utility Door Replacement (Phone Box)	15 yrs	2007	8 yrs								
43 Landscape/Gardening - Month-to-Month Contract	1 mo	n/a	0	X	X	X	X	X	X	X	X
44 Irrigation Controller Replacement	12 yrs	2008	6 yrs							X	
45 Sprinkler System Refurbish	30 yrs	1990	6 yrs							X	
46 Lawn Renovation (good to do with dethatch)	40 yrs	2004	30 yrs								
47 Dethatch (Landscaping)	10 yrs	2012	8 yrs								
48 Roofing Inspections (Completed by PP every 2 years)	2 yrs	n/a	1 yr		X		X		X		X
49 Roofing - Shingles (2 Bldgs - 48,49)*	old-25 new-30	1990	1 yr		X						
50 Roofing - Plywood (2 Bldgs - 48,49)*	60 yrs	unknown	1 yr								
51 Roofing - Shingles (5 Bldgs - 1,13,24,27,33)*	old-25 new-30	1991	2 yrs			X					
52 Roofing - Plywood (5 Bldgs - 1,13,24,27,33)*	60 yrs	unknown	2 yrs								
53 Roofing - Shingles (4 Bldgs - 5,12,23,25)*	old-25 new-30	1992	3 yrs				X				
54 Roofing - Plywood (4 Bldgs - 5,12,23,25)*	60 yrs	unknown	3 yrs								
55 Roofing - Shingles (11 Bldgs - 3,4,14,16,17,20,26,29,30,31,52)*	old-25 new-30	1993	4 yrs					X			
56 Roofing - Plywood (11 Bldgs - 3,4,14,16,17,20,26,29,30,31,52)*	60 yrs	unknown	4 yrs								
57 Roofing - Shingles (8 Bldgs - 18,19,21,22,32,51,53,54)*	old-25 new-30	1994	5 yrs						X		
58 Roofing - Plywood (8 Bldgs - 18,19,21,22,32,51,53,54)*	60 yrs	unknown	5 yrs								
59 Roofing - Shingles (4 Bldgs - 2,15,28,50)*	old-25 new-30	1996	7 yrs								X
60 Roofing - Plywood (4 Bldgs - 2,15,28,50)*	60 yrs	unknown	7 yrs								
61 Roofing - Shingles (11 Carports)*	old-25 new-30	1997	8 yrs								
62 Roofing - Plywood (11 Carports)*	60 yrs	unknown	8 yrs								

*Refer to Roofing List. The above stats are based on year roof was replaced, however it would be better to go by roof ratings from K. Black's 2013 Roof Survey (Key: 1-5, 5 being most critical)

September 16, 2014

TO: MUTUAL 14 BOARD OF DIRECTORS AND SHAREHOLDERS

Working on the Mutual 14 Board of Directors continues to be a very toxic environment with no foreseeable remedy; therefore, effective immediately for my health and safety, I am resigning from my position as Mutual 14 Director and Physical Property Chair.

When I volunteered to run for the Board, my only intent was to help the community in which I live. I do come from a business background; and therefore, do understand that there will sometimes be those on a committee or board who will create chaos and trouble, but not at the level that continually disrupts board business and puts board members safety at risk.

Volunteering to serve on the M14 Board should have been rewarding, however:

- A volunteer Board Member should not have their life threatened to the degree that it becomes necessary to make a report to the Seal Beach police.
- A volunteer Board Member should not be harassed, intimidated, or bullied over their opinions and votes.
- A volunteer Board Member should not feel it necessary to have Security personnel at executive sessions and have someone from Administration attend all closed sessions.
- A volunteer Board Member should not have to receive numerous unsolicited, threatening, harassing, and inappropriate emails from those for whom and with whom they work.

All Mutual 14 Directors should be working together as a team. It is the duty of Board Members to support each other and work together for the benefit of the community. And with that being said, I would like to thank my fellow volunteer Board Members who have been working on a variety of committees this year on behalf of our mutual. I appreciate your hard work and I am hopeful that M14 shareholders do as well.

As Physical Property Chair, the Lord has blessed me with a great team to work with. From the Administrative team of Mark Weaver, Kevin Black, and Ruben Gonzalez to Mutual 14's great Physical Property Committee, each one brings so much expertise with them to the table; working together to make sure M14 stays in top shape. I have always felt confident that the recommendations that come from the Physical Property Committee to the Mutual 14 Board of Directors, were right on point. Plus our meetings remind me of how people can all work together as a committee, with lively discussions and then group consensus. It gives me hope that someday the Mutual 14 Board can do the same.

With that being said, if this Board would like me to continue to serve on this committee, I am willing to continue under the direction of a new Physical Property Director.

TO THE SHAREHOLDERS: During my 31 years in business, I have never been fired or walked away from a job, so today is a first for me. I am sorry that I could not finish out my term as director, but I want you to know that I have done my best. I have also appreciated all the kind words that I have received from each of you as I have been out working for M14.

Respectfully and with sadness that I am not able to continue,

Sandy Tessier
Mutual 14 Director & Physical Property Chair

Those who study the law but do not put the "spirit of the law into practice" are missing the point.

Hello Everyone and welcome to Autumn, 2014

We've got another big agenda again this month and we will stop promptly at 4 p.m. because we will only have Mrs. Weller until 45 minutes from then, but first:

1. We have a new Lead Director for Pets. Most of our other directors have full plates and so we were grateful when Director Lee Melody called this month and volunteered to take on this task. This might not be big job, but it is an important one, especially to those of us with pets. Donna Melody has agreed to assist him. They will work with the directors for each building whenever there is an issue with a particular pet in the director's building. Please direct questions about pets and about emergency preparedness for your pets to Mr. Melody.

2. West Nile Virus. There have been two deaths from West Nile Virus near us recently – one in Old Towne and one in Long Beach. This virus, which is spread by infected mosquitoes, can be deadly or cause permanent health issues. Prevent it by ensuring that there is no standing water in your vicinity. Water that has stood for several days can become a breeding ground for the infected mosquitoes.

3. I attended the Regional Meeting on Coyotes held last week at McGaugh Elementary School. Mayor Ellery Deaton said she'd have a plan put together to deal with coyotes within the next few weeks. My impression, however, was that there were few options at her disposal. Experts on the panel seemed to indicate that trapping is a temporary, nearly futile solution and that there are only two options to drive coyotes off: 1. Hazing, that is– loud noises, throwing things at them – one person

suggested tennis balls, waving your arms or a stick and shouting, those kinds of things; and 2. Being scrupulous about not leaving any food or water on porches, patios or anywhere outside. They reported 18 coyote bites in California within recent history.

Those were either to children who took the coyote for a dog and cornered them while trying to pet them or to adults trying to rescue a pet. No direct coyote attack on a human has ever been recorded in California. However, more drastic actions need to be taken against “problem” coyotes, they said. The bold coyote that entered a home to take a pet recently would be considered a “problem.” Such a coyote should be trapped and removed, they said.

4. I’ve spoken with our attorney and he has told me that **we cannot include director’s comments or shareholders comments in the minutes.** We can include committee reports that pertain only to business, but we must vote to do so. The attorney continues to review our patio policy and proposed patio policy especially in light of Davis-Stirling and I will report to you as soon as he has completed this work.

5. One of our director’s children received a particularly fine award this month. **Our excellent Landscaping Chair Muriel Luther’s son, John,** is a pilot for Delta Airlines. Each year Delta chooses to recognize 100 of its 80,000 employees. This year, 12 were from Flight Staff and one of those – chosen nationwide -- was John. He was recognized for his outstanding service and his name will be painted on one of the 767s that he flies. That’s pretty special. Congratulations, Muriel.

6. Watering Schedule – We're attaching our official watering schedule to the minutes. Please try to adhere to it while we are experiencing this very serious drought.

7. Our website can be located on the Leisure World Website. Just go there, click on 14 and you'll find the draft minutes posted as soon as they are completed as well as a lot of other information. We are indebted to our webmaster, Phil Arnold, for the excellent job he's doing with our site.

* * *

Finally, on behalf of the board, I want thank Sandra Tessier for her contributions to our board and to our mutual.

Sandy has wanted to resign for some time. She was so valuable to us that I pleaded with her to hang on, hoping that the things that were distressing her would improve.

She did. But now the situation she described in her resignation letter has begun to affect her health.

Sandy comes out of a business background. She was a project manager for a major corporation and her skills are undeniable. She was not used, however, to working around the kind of behavior that led to her decision to resign – much of which we, as a board, are legally barred from discussing.

This is an unfortunate loss for our mutual. Anyone who has looked at the work Sandy has undertaken on our behalf will recognize that.

I didn't really know Sandy before she was elected to our board, but over the past five months I have come to trust her and rely

on her. I knew a job in Sandy's hands would always be done with care, thoughtfulness and skill. Even better: No matter how much work she took on, she did it not only with dignity – but with something even more valuable – a good-natured sense of humor.

We are fortunate that she has agreed to continue to be part of our Physical Properties Committee.

So, on behalf of the shareholders and our board of directors, I thank her for her work and with deep regret accept her resignation from the Mutual 14 board of directors for 2014-15.

Respectfully submitted,
Ann Pepper, President, Mutual 14

Mutual 14 Board of Directors Meeting September 16, 2014

Barry Lukoff GRF Delegate

In general community news, we were waiting for a legal review before beginning the planned trapping of coyotes on trust property. The trapping has now begun. The traps have been placed on Trust property as follows:

1. Clubhouse 2 Parking at Los Alamitos Channel Fence
2. Amphitheater west side in bushes
3. Post Office behind Amphitheater in rock bed
4. Mini Farm area

The company, "Critter Busters" will be monitoring the traps and administration will be providing reports on any results of the trapping effort.

The board is aware of the concern and fear the coyotes engender, but until this problem naturally abates, please observe common sense rules while out with your pet.

There was a planned and announced farmers market to begin in Leisure World last month. Unfortunately, it was stopped by the city requirement for each individual vendor to have a city business license. In other communities, only the market promoter is required to have such a license.

But on the bright side, beginning tonight, it will be "TACO TUESDAY" at clubhouse 6. The food truck is the same you may have seen at Thursday night concerts at the amphitheater or daily in the Administration building parking lot. This is the first in what is hoped will become a regular program in our community. If successful, we hope to lure other food trucks here.

The Executive Committee voted, Beginning in January, to eliminate the Library Committee as a standing committee. Henceforth, it will be a sub-committee of the Recreation Committee.

The board also created an Architectural and Design Review Committee to unify the colors, materials and design of all trust properties.

It further voted to eliminate the position of deputy secretary and created a new Mutual Administration Committee and to have that chairperson seated on the Executive committee.

Mutual 14 Board of Directors Meeting September 16, 2014

Barry Lukoff GRF Delegate

The Finance Committee has determined that , as of January 1st, the maintenance department labor rate will increase to \$39.00 per hour from the current \$36.00 per hour. This rate has not increased in 6 years. Billing will be in 15 minute increments.

The Security Department has purchased wearable cameras for the staff to use when on patrol. This will provide a video record of the actions of both staff and shareholders during official interaction. The Security, Bus and Traffic Committee is again tackling the thorny traffic policy 1920.1 This policy has failed to achieve a majority vote for the last 3 years. Unfortunately, I am not optimistic for the board to reach a consensus.

The Physical Properties Committee, which I chair, has been very busy.

There is a new left turn lane at the St. Andrews gate entrance for traffic traveling on to Church Place. This was originally part of the road repair planned for next year, but I was able to separate it and have it done quickly. The committee also accepted a bid for the roadway re-striping of the entire community at one time at a cost of \$128,000.

On a large scale, the committee voted to proceed on a new perimeter wall along Seal Beach Blvd.

The committee was instructed by the Executive Committee to proceed on 3 possible options for the globe. A. Remove it - B. remove the continents and repaint - C. Repair the globe and replace the continents. We hope to have firm proposals before the end of the year.

And for me personally, the best thing the committee did was to agree to come up with a plan to create distance measured walking trails on major trust streets.

Finally, I am happy to report that the lawsuits of Dan Schaeffer v GRF and Kevin Dugencevic v GRF have been settled. a full disclose will be printed within an upcoming issue of the GRF News.

Respectfully Submitted

Barry A. Lukoff
562-544-5966
barrylukoff@yahoo.com

The Mutual Administration Director's Report

California is in a Drought

Everyone Must Conserve Water

This means you  and you!!! 

City of Seal Beach Water Conservation Mandatory Watering Schedule

Dear Shareholders:

The City of Seal Beach has issued a mandatory conservation watering schedule for the City of Seal Beach and all Seal Beach Leisure World Mutuals and their contracted landscapers, as well as landscapers for GRF trust property . The watering conservation schedule is set by odd or even numbered mutuals as shown below.

Schedule for Landscapers only:

Odd-Numbered Mutuals	The Days Watering is Allowed in Odd-Numbered Mutuals	
		Between the hours of:
1,3,5,7,9,11,15,& 17	Sunday Night & Monday Morning	5pm-9am
	Tuesday Night & Wednesday Morning	5pm-9am
	Friday Night & Saturday Morning	5pm-9am
	NO WATERING ALLOWED ON WEDNESDAY NIGHT OR THURSDAY MORNING	
Even-Numbered Mutuals	The Days Watering is Allowed in Even-Numbered Mutuals	
		Between the hours of:
2,4,6,8,10,12,14,&16	Saturday Night & Sunday Morning	5pm-9am
	Monday Night & Tuesday Morning	5pm-9am
	Thursday Night & Friday Morning	5pm-9am
	NO WATERING ALLOWED ON WEDNESDAY NIGHT OR THURSDAY MORNING	

FOR SHAREHOLDERS:

Shareholders may water their gardens and personal plants daily.

Please do not wash down driveways and sidewalks;
Please do not water outdoor landscapes that cause excess runoff;
Please do not use leaky hoses to wash a motor vehicle;
PLEASE USE HOSES FITTED WITH A SHUT-OFF NOZZLE

A City of Seal Beach Inspector will be conducting spot inspections in our community to assure compliance with this conservation watering schedule. Please do not water the grass as that is being done by the landscape company at the direction of your Board of Directors.

Mutual 14's Vice President's Report
September 16, 2014

It was recently my pleasure to welcome Lois Attore as a new owner in Building 15. I was assisted by Director Harrison during the new owner orientation. Mrs. Attore's parents formerly occupied the residence.

Mary Ann Bruning will soon enjoy living in Building 4. Since Director Bourhenne was unavailable, Director Pepper participated in the new owner interview. Mrs. Bruning loves to travel and enjoys her RV.


Valerie Jorgenson

Mutuatl 14 Vice President and Lead New Buyer Orientation Director

CFO REPORT MUTUAL 14 BOARD MEETING SEPTEMBER 16, 2014

Financial Review for August, 2014

The operating accounts reconciliation shows we are under budget by \$19,300. The reserve reconciliation shows that we have an extra \$148,503 in our money market account. Since we plan to start painting this fall and that will use approximately this amount, I do not recommend purchasing a CD. The moving of \$52,000 from BNY Mellon to the US Bank money market that was approved last month will be taken care of today and show up on our next monthly reports. As explained last month this money will be used for our painting project. Reviewing the reserves shows we had a reserve this month for side walk repairs which used \$20,252.70 of infrastructure reserves. The repairs on water pipes for \$20,000 authorized in July have not yet been completed and billed. We had 2 SROs billing a total of 5545.99 for the repair of the water valves at in the street and at building 31. Since they were billed as SROs they show up as maintenance expense and do not put us overbudget in that category. In addition to the \$440,864 bond reserves earning approximately 5% at BNY Mellon. We have the following FDIC insured accounts

Banc of California 250,000 earning 1.16% translated to \$2014.65 year to date

Pacific Western 244,801.80 earning 1.04% translated to 1589.57 in 2014

This CD matured 8/20/14 and the board authorized reinvesting at 1.00% for 11 months. Interest to be paid at maturity.

America West 249,000 earning .9% translated to \$993.28 year to date

Pacific Premier 250,000 earning 1.0% translated to \$1640.41 year to date

Synchrony Online 200,000 earning 1.15% translated to 426.50 year to date

Reviewing the income and expense statements shows we are over budget in legal expenses by \$4900. And \$1100 over budget for miscellaneous expenses. The over budget amount of 10,000 for property and liability insurance is due to incorrect information given by the insurance broker at the time of last years budgeting. The underbudget categories of painting and structural repairs are mainly due to

moneys budgeted but not yet used for termite, and dry rot repairs. There is \$4000 left in landscape extras. Some of this will be needed for overseeding and/or tree trimming this fall. And invoices will soon be paid for lawn reseeding in various locations. Pest control is under budget by approx. \$2400. And we are under budget in service maintenance by \$13,000 but only 20 of our 34 inspections for water pipes have been billed as of August 31. On the income side there is extra income in the categories of laundry room receipts (1700 rounded), interest (1600 rounded) and inspection fees (800 rounded).

Board approvals needed

Accounting has requested that we approve separate resolutions to replace 1 resolution that put \$21,496 in our emergency reserve fund. So I move to rescind that resolution made July 15th.

I move to add the GRF 2013 refund of \$14,947 to our emergency fund. The purpose is to have a self deductible fund in place in case of an emergency event.

I move to add the \$6549 returned from the Mutual Self Insurance fund to the Mutual 14 emergency fund. These funds would be available in case of an emergency event.

Mutual 14 has been credited with \$2482 as an additional refund from the Mutual Self Insurance Deductible fund. I move that we add this amount to our emergency fund.

The Budget committee will meet a total of 6 ½ hours on August 20th and 21st to plan next year's budget. The 4 directors, Mrs. Johnstone, Mr. Melody, Mrs. Tessier myself along with Mr Jim Gilbert worked line by line through our financial reports to determine the amount needed for next year's assessment. I would like to thank this team who worked together so well to budget for then year 2015. A couple pieces of information needed were not available to us at that point. So we do not have a final amount. We need to look at the painting bids, the taxes on our investment income and the GRF assessment before we can make a final decision. We will meet briefly later this month.

Meanwhile we have a solar company preparing a proposal to present at our October meeting and the board will have to decide if and how to fund their

proposed solar project. I am still working on the figures and will give my recommendation next month.

I have not yet dealt with Reserve Studies Inc.

Sandy Tessier and I spent several hours putting together the figures we needed need for our budget meetings. And the budget committee recommends that we replace our roofs on an "as needed" basis.

This method involves inspection of the roofs to determine when they are really in need of replacement rather than just doing them according to the 25 year span from the last reroofing work. This plan will save the mutual money because the roofs may have several more years of life and once replaced, new reserves need to be started.

I move that the Mutual approve Tom Dowd, the VP of Mutual 6 to do a visual inspection of the our roofs. Mr. Dowd is a roofing contractor and can give the board accurate descriptions of the conditions of our roofs. He has offered to perform these inspections for free.

Respectfully submitted,

Martha Destra, Mutual 14 CFO

SEAL BEACH MUTUAL NO. 14
FINANCIAL STATEMENTS RECAP
For the Eight Months Ending August 31, 2014

INTERNALLY PREPARED
FOR MANAGEMENT USE ONLY

<u>August</u>			<u>YTD</u>	
<u>Actual</u>	<u>Budget</u>		<u>Actual</u>	<u>Budget</u>
\$76,490	\$76,491	Regular Assessment	\$611,917	\$611,928
22,606	22,606	Reserve Funding	180,846	180,848
99,096	99,097	Total Regular Assessments	792,763	792,776
1,011	791	Service Income	8,065	6,328
2,449	2,395	Financial Income	20,734	19,160
1,249	843	Other Income	7,980	6,744
4,709	4,029	Total Other Income	36,779	32,232
103,805	103,126	Total Mutual Income	829,542	825,008
45,774	45,776	Trust Maintenance Cost	366,192	366,208
10,978	9,420	Utilities	70,485	75,360
344	1,028	Professional Fees	12,872	8,224
23,483	19,471	Outside Services	130,934	155,768
6,114	4,825	Taxes & Insurance	48,913	38,600
22,606	22,606	Contributions To Reserves	180,846	180,848
109,299	103,126	Operating Expenses Before Off-Bdgt	810,242	825,008
(5,494)		Excess Inc / (Exp) Before Off-Bdgt Items	19,300	
(5,494)		Excess Inc / (Exp) After Off-Budget Items	19,300	
		Restricted Reserves		
(869)		Appliance Reserve	17,371	
1,447		Painting Reserve	174,253	
17,545		Roofing Reserve	1,286,977	
		Emergency Reserve	35,751	
(17,852)		Infrastructure Reserve	52,174	
		Total Restricted Reserves	1,566,526	



SECRETARY'S REPORT September 2014

Would you like to have your own copy of the Minutes of the Monthly Meetings of the Board of Directors of Mutual 14? Here are some quick, easy ways to get your copy:

➡ Access the Leisure World Mutual 14 Web Site:

www.lwsb.com

1. On the far right hand side is a link "Mutuals";
2. Click on the word "Mutuals", and a menu will drop down showing all the Mutuals by number.
3. Click on Mutual 14
4. Scroll down to the "Bulletin Board" near the bottom of the page and click on the Minutes you wish to see, review or print for yourself!!

➡ E-mail your Secretary (me) at caroljohns827@yahoo.com and ask that the minutes be e-mailed to you. You will be put on a list and receive these minutes by e-mail when they are ready for circulation.

➡ Review the copy that is forwarded around your building or read the copy that is placed in the closest Laundry Room.

PLEASE be considerate of your neighbors and do not REMOVE the laundry room copies. It also helps if you can review the minutes within a day of receiving the copy that is circulated through your building.

Respectfully submitted,

Carol M Johnstone, Secretary

MUTUAL FOURTEEN TOWN HALL MEETING ON INFRASTRUCTURE AND BUDGET

OCTOBER 30, 2014, CLUBHOUSE FOUR

TIME: 1:00 P.M. – 4:00 P.M.

REFRESHMENTS

AUGUST COUNT

CAREGIVERS – 42

SOCIAL SERVICES OPEN CASES – 2

ANY QUESTIONS, PLEASE CALL

RUTH HARRISON – 598-5104

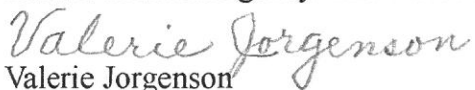
EMERGENCY PREPAREDNESS REPORT
MUTUAL 14
SEPTEMBER 16, 2014

Mutual 14's fire-safety-sanitation inspections will take place during September and October. Shareholders will receive a notice of the date and time at least three days before the inspection. With this notice there will be a GRF Shareholder Emergency Information form. Please complete this form and leave it on the kitchen counter to be collected during the inspection. Please leave the storage room/closet unlocked on the day of the inspection.

There was a great turn-out for the Emergency Preparedness event on September 10. I had the opportunity to provide information to directors, building captains, various types of emergency volunteers, and interested residents regarding their roll in Leisure World's upcoming drill. Eloy Gomez (Safety/Emergency Coordinator), Tiffany Munholland (Social Services/Legal Liason), and Ann Pepper (Mutual 14 President) were speakers during this event.

Leisure World's Drill (part of the Great California Shakeout) will be on October 16, 2014, at 10:16 a.m. Building captains have been provided packets of information regarding the drill to distribute to the residents in their buildings. At the bottom of this page is a brief reminder showing which emergency shed each building's resident should go to. If you feel more comfortable remaining in your unit, a volunteer will come to you to make sure you are okay (just as they would do in a real emergency). If you know that you won't be home during the drill, please inform your building captain. Building captains, please inform your director if you won't be able to participate.

The Leisure World Purchasing department has available 3 Day Survival Kits. These kits have a 5 year shelf life. Since there are chemicals in the products, it is advised that the water and edible item just be used if needed in an emergency. The kits cost \$8.59 including tax. A flyer is attached to this report.


Valerie Jorgenson
Mutual 14 Emergency Preparedness Chair

ASSIGNED GATHERING AREAS FOR OCTOBER 16 DRILL AT 10:16 A.M.

Note: The sheds are located in the Laundry Rooms areas with the same number.
(Example, Shed 3 is next to Laundry Room 3)

Residents from Buildings 1, 2, 3, 4, 5, *12, 13, 14>>Go to Shed 3 area. Look for your building captain
*note change

Residents from Buildings 15, 16, 17, 51, 52, 53, 54>>Go to Shed 53. Look for your building captain.

Residents from Buildings 19, 20, 21, 27, 29, 30>>Go to Shed 19. Look for your building captain.

Residents from Buildings 22, 23, 24, 25, 26, 28>>Go to Shed 23. Look for your building captain.

Residents from Buildings 18, 31, 32, 33, 48, 49, 50>>Go to Shed 32. Look for your building captain.

5 Year Shelf Life—3 Day Survival Kit

GREAT GRAB & GO KIT FOR YOUR CAR, HOME OR OFFICE
FOOD BAR & WATER WILL TOLERATE UP TO 149 DEGREES



Only \$8.59 tax incl.

The Kit Contains:

- Mayday 2400 Calorie Apple Cinnamon Food Rations
- 6 Pouches of Mayday Water
- 84" x 52" Solar Blanket
- 3 Wet Naps
- 12 Hour Light Stick
- F.E.M.A. Checklist
- A place for out of state contact, family information, picture of the family and pets
- Water resistant "Survival Kit" nylon bag.

5 yr shelf life food & 5 yr shelf life water

U.S. Coast Guard approved

100% of all essential vitamins and minerals

Safe for vegetarians or anyone allergic to nut oils

Non- Thirst Provoking - Expands in stomach

Tastes Great! (Apple Cinnamon flavored)

No Cholesterol

Easy Storage in provided nylon bag.

Solar Committee

The Solar Committee and some members of the Physical Properties Committee this month (September) took a tour of the Mutual 6 Solar Project.

John Garrett, the president of the Mutual, who worked in the solar industry, Physical Properties Chair and Vice President Tom Dowd, and representatives of AMECO, the contractor hired to do the work in M6, took part. The M14 team was impressed.

This project would provide power to our walkway lights, laundry rooms and our carports. Break-even financially appears to take between 5 and 7 years per laundry room.

Mutual 6 has installed three and is adding three more. Mutual 5 has ordered three and other Mutuels are in talks with the company, which appears to be the oldest solar company in California with many projects under its belt.

The AMECO representatives and President Garrett will attend our October Board Meeting to go over the project with our Board so it can decide whether Mutual 14 wants to pursue this solar effort at this time.

Respectfully submitted,
Ann Pepper, Chair M14 Solar Committee

Pet Committee Report

Since we didn't have a Pet Committee I volunteered to take over that responsibility. We have written a Pet Emergency Preparedness Bulletin spelling out a recommended "grab and go" bag for the resident's pets, along with recommendations for posting a pet "file of life" on refrigerator doors. This was distributed door to door to our 41 residents with a dog or cat.

Everyone is aware of the coyote problem and it has been recommended that residents keep their cats indoors at all times, put no food out on the patio or grass for birds or other creatures, including their pets. When walking pets they should be kept on a 6' leash and you should carry an air horn, whistle or a soda can with pennies to use as a noisemaker. In addition, all coyote sightings should be called in to Leisure World Security.

Respectfully submitted,

Director Lee Melody

Prepare Your Pets For Emergencies

Information For Pet Owners

Assemble a pet “Grab and Go Bag” of pet emergency supplies.

Just as you do with your emergency supply kit, think first about the basics for survival for your pet, particularly food and water.

- **Food:** Keep at least three days of food in an airtight, waterproof container.
- **Water:** Store at least three days of water specifically for your pets, in addition to water you need for yourself.
- **Medicines and medical records:** Keep an extra supply of medicines your pet takes on a regular basis in a waterproof container together with medical records and the name of your veterinarian.
- **First aid kit, “poop bags” and hand sanitizer**
- **Sturdy collar with ID tag, harness, leash or pet carriers:** Your pet should wear a collar with its rabies tag and identification at all times
- **A photo of your pet.** If you become separated from your pet during an emergency, the photo will allow others to assist you in identifying your pet.
- **Pet beds and toys** if easily transportable

It is also recommended that you post your pet’s information (similar to your “file of life”) on your refrigerator in case of a personal emergency. This should include:

- **Pet’s Name and Age**
- **Medications and allergies**
- **Vet’s address and phone number**
- **Name and phone number of a neighbor or family member who will take care of your pet in an emergency**

*Any questions? Please call:
Lee Melody, Director, Mutual 14
714-325-6790*

SIGN-IN SHEET

BOARD OF DIRECTORS MEETING MUTUAL NO. FOURTEEN DATE: SEPTEMBER 16, 2014

	GUEST NAME
1.	Sara Spannenberg
2.	Eve Magnus
3.	Natalie Nicholson
4.	Phil Arnold
5.	Les Jorgenson
6.	Millie Sorenson
7.	Doris Anderson
8.	Larry Lowman
9.	Millie Bonnema
10.	Harold Bonnema
11.	Linda Corp
12.	Brooksie Silva
13.	Pat Supple
14.	Carl Larsen
15.	Jack Faucett
16.	Etta Hulett
17.	Ken Harpham
18.	Flo Dartt
19.	Rod Laplante
20.	Donna Melody
21.	Frank Destra
22.	Gayle Chapin
23.	Marian Soderholm
24.	Ellen Larsen
25.	
26.	
27.	
28.	
29.	

