BUIL	.DING/UNIT
BUILDING CAPTAIN	

MINUTES OF THE REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS SEAL BEACH MUTUAL FOURTEEN March 21, 2017

The Regular Monthly Meeting of the Board of Directors of Seal Beach Mutual Fourteen was called to order by President Melody at 1:04 p.m. on Tuesday, March 21, 2017, followed by the *Pledge of Allegiance*, in Building Five, Conference Room.

SHAREHOLDER COMMENTS

Several shareholders made comments or introduced themselves.

ROLL CALL

Present:

President Melody, Vice President Jorgenson,

CFO Faucett, Secretary Simon, and Directors Stefun, Moore and Shaddow, and Advisory

Director Bourhenne

Absent:

Mr. Lukoff, GRF Representative

Guests:

Twenty shareholders of Mutual Fourteen

Staff:

Ms. Miller, Director of Finance

Ms. Hopkins, Mutual Administration Director

Mr. Black, Building Inspector

Mrs. Aquino, Recording Secretary

President Melody welcomed staff members and guests.

BOARD OF DIRE FORS

MINUTES

President Melody asked if there were any corrections to the March 21, 2017, Regular Monthly Meeting minutes. There being no corrections, the minutes were approved as printed.

GUEST SPEAKER – Ms. Miller

Ms. Miller reviewed the Financial Statements as of the year ending December 31, 2016, and proposed Independent Accountant's Report as submitted by NSBN LLP.

Following a discussion, and upon a MOTION duly made by CFO Faucett and seconded by Secretary Simon, it was

RESOLVED, That the Board of Directors of Seal Beach Mutual Fourteen, upon a presentation of the Financial Statements as of December 31, 2016, for the year then ended, and the proposed Accountant's Report as submitted by NSBN LLP, hereby accepts the above mentioned Financial Statements and reports therein.

The MOTION passed unanimously.

Ms. Miller left the meeting at 1:45 p.m.

PRESIDENT'S REPORT

Mr. Melody presented his report (attached).

BOARD OF DIRE FORS

BUILDING INSPECTOR'S REPORT

Inspector Black presented his report (attached).

Following a discussion, and upon a MOTION duly made by Secretary Simon and seconded by CFO Faucett, it was

RESOLVED, To have Kress Construction repair the wall at Unit 54–C, at a cost not to exceed \$6,350.

The MOTION passed unanimously.

Following a discussion and upon a MOTION duly made by Secretary Simon and seconded by Vice President Jorgenson, it was

RESOLVED, To approve the patio request for Unit 29–A.

The MOTION passed unanimously.

Following further discussion, and upon a MOTION duly made by Secretary Simon and seconded by Vice President Jorgenson, it was

RESOLVED, To amend the previous resolution to approve the patio at Unit 29–A to state that the patio at Unit 29–A have a width of 26 feet and a depth of 9 feet.

BOARD OF DIRE FORS

BUILDING INSPECTOR'S REPORT (continued)

Following further discussion, and upon a MOTION duly made by Secretary Simon and seconded by Vice President Jorgenson, it was

RESOLVED, To amend the previous resolution to approve the patio request for Unit 29–A, as long as the width is the same as Unit 30–A and the length does not disturb the sprinkler system, and incorporate the air conditioner in the patio, or stay within the garden line.

The MOTION passed unanimously.

Following a discussion, and upon a MOTION duly made by CFO Faucett and seconded by Secretary Simon, it was

RESOLVED, To approve the gate at Unit 1–D.

The MOTION passed unanimously.

Inspector Black left the meeting at 2:30 p.m.

GRF REPRESENTATIVE'S REPORT

Mr. Lukoff submitted his report (attached).

MUTUAL ADMINISTRATION DIRECTOR'S REPORT

Ms. Hopkins presented her report (attached).

Following a discussion, and upon a MOTION duly made by Secretary Simon and seconded by Director Shaddow, it was

RESOLVED, To translate the recycle flyer into a different language and distribute enough copies of the recycle flyer to all Building Captains.

The MOTION was withdrawn.

Following a discussion, and upon a MOTION duly made by Secretary Simon and seconded by Director Shaddow, it was

RESOLVED, To obtain a copy of Advisory Director Bourhenne's Building Captains for each unit in Mutual Fourteen.

The MOTION passed unanimously.

UNFINISHED BUSINESS

Following a discussion, and upon a MOTION duly made by CFO Faucett and seconded by Director Shaddow, it was

RESOLVED, To ratify amended/posted policy 7431.14 – Service Maintenance Requests.

BOARD OF DIRECTORS MUTUAL FOURTEEN

UNFINISHED BUSINESS (continued)

Following a discussion, and upon a MOTION duly made by Secretary Simon and seconded by Director Stefun, it was

RESOLVED, To ratify amended/posted Policy 7502.14 – <u>Vehicle Parking Policy</u>.

The MOTION passed with one "no" vote (Stefun).

UNFINISHED BUSINESS (continued)

Following further discussion, and upon a MOTION duly made by Secretary Simon and seconded by Director Shaddow, it was

RESOLVED, To withdraw the previous MOTION.

The MOTION passed with one "no" vote (Stefun).

Following a discussion, and upon a MOTION duly made by President Melody and seconded by Vice President Jorgenson, it was

RESOLVED, To postpone ratification of Policy 7502.14 – <u>Vehicle Parking Policy</u>, for discussion at a Special Meeting of the Board on March 28, 2017, at 10:00 a.m. in Conference Room A, Administration Building.

The MOTION passed unanimously.

President Melody called a break from 3:25 p.m. to 3:36 p.m.



NEW BUSINESS

Following a discussion, and upon a MOTION duly made by Director Shaddow and seconded by Director Moore, it was

RESOLVED, To have the Annual Meeting Luncheon, at a cost not to exceed \$700, and to have neighbor-to-neighbor facilitate the event.

The MOTION passed unanimously.

NEW BUSINESS (continued)

Following a discussion and upon a MOTION duly made by Vice President Jorgenson and seconded by Secretary Simon, it was

RESOLVED, To amend Policy 7570.14 – <u>Signs</u> on a preliminary basis until the 30–day posting period is completed.

The MOTION passed unanimously.

AGENDA ITEM ADD ON

Following a discussion, and upon a MOTION duly made by Secretary Simon and seconded by Director Shaddow, it was

RESOLVED, To add ByLaws amendment to the agenda as an additional item under New Business.

BOARD OF DIRECTORS MUTUAL FOURTEEN

AGENDA ITEM ADD ON

Following a discussion, and upon a MOTION duly made by Secretary Simon and seconded by Director Shaddow, it was

RESOLVED, To place on the ballot the amendment to the ByLaws Article IV, Section 8.

The MOTION passed unanimously.

NEW BUSINESS (continued)

President Melody discussed with the Board and shareholders the future projects and suggestions that Mutual Fourteen would like for the GRF to consider.

Electronic Guest Passes, better use of Leisure World Land, becoming more technologically savvy, accommodate more people to move in, additional or larger swimming pool, separate swim time for women and men, grandchildren allowed in the pool one day a year, and a Purchasing store closer to the Mutuals.

Following a discussion, and upon a MOTION duly by Secretary Simon and seconded by Director Shaddow, it was

RESOLVED, To amend Policy 7531.14 -- Inspection of Vacant Apartments on a preliminary basis until the 30-day posting period is completed.

BOARD OF DIREGORS MUTUAL FOURTEEN

NEW BUSINESS (continued)

Following a discussion, and upon a MOTION duly made by Secretary Simon and seconded by Director Shaddow, it was

RESOLVED, To rescind Policy 7512 – Guarantor Agreement Form on a preliminary basis until the 30–day posting period is completed.

The MOTION passed unanimously.

Following a discussion, and upon a MOTION duly made by Secretary Simon and seconded by Director Shaddow, it was

RESOLVED, To adopt Policy 7549 – <u>Lockout Procedures</u> on a preliminary basis until the 30-day posting period is completed.

The MOTION passed unanimously.

Following a discussion, and upon a MOTION duly made by President Melody and seconded by Director Shaddow, it was

RESOLVED, To have Recording Secretary Aquino stay until the Mutual Fourteen Board of Directors Meeting is complete, and to charge the overtime to the Mutual Fourteen Board.

BOARD OF DIRECTORS MUTUAL FOURTEEN

CFO / FINANCIAL REPORT

CFO Faucett presented his financial report (attached).

VICE PRESIDENT'S REPORT

Vice President Jorgenson presented her report (attached).

COMMITTEE REPORTS

Landscape

CFO Faucett presented his report (attached).

Emergency Information Committee

Vice President Jorgenson presented her report (attached).

Following a discussion, and upon a MOTION duly made by Vice President Jorgenson and seconded by President Melody, it was

RESOLVED, That Mutual Fourteen shareholders who complete the 6 hour CERT training class be reimbursed the \$22.00 registration fee.

The MOTION passed with four "yes" votes (Faucett, Jorgenson Melody and Moore) and three "no" votes (Simon, Shaddow, and Stefun).

SmartBurners/FireAvert

Advisory Director Bourhenne updated the Board on the ongoing SmartBurners/FireAvert installations project.

BOARD OF DIRECTORS MUTUAL FOURTEEN

SmartBurners/FireAvert (continued)

Following a discussion, and upon a MOTION duly made by Secretary Simon and seconded by Director Shaddow, it was

RESOLVED, To sell the generator cage and tank to the Rolling Thunder Club, in the amount of \$500.

The MOTION passed unanimously.

Architectural Committee Report

Following a discussion and presentation of the artwork in the Mutual, the Architectural Committee was asked by President Melody to submit a draft policy that will allow shareholders to beautify their unit on a case by case basis.

Pets and Caregivers

Director Simon submitted her report (attached).

DIRECTORS COMMENTS

Several Directors made comments

Following a discussion, and upon a MOTION duly made by Vice President Jorgenson and seconded by Director Moore, it was

> RESOLVED, To not allow any and all individual campaign flyers to be posted in the laundry rooms.

The MOTION passed unanimously.

SHAREHOLDER COMMENTS

Several shareholders made comments

ADJOURNMENT

President Melody adjourned the meeting at 4:36 p.m. and announced that there would be an Executive Session following the meeting to discuss member issues.

Attest, Susan Simon, Secretary

SEAL BEACH MUTUAL FOURTEEN

ka:3/25/17 Attachments

> NEXT MEETING: Tuesday, April 18, 2017, at 1:00 p.m., in Building 5, Conference Room B

BOARD OF DIRECTORS MUTUAL FOURTEEN

RESOLUTIONS IN THE REGULAR MONTHLY MEETING OF MARCH 21, 2017

03/21/17

RESOLVED, That the Board of Directors of Seal Beach Mutual Fourteen, upon a presentation of the Financial Statements as of December 31, 2016, for the year then ended, and the proposed Accountant's Report as submitted by NSBN LLP, hereby accepts the above mentioned Financial Statements and reports therein.

RESOLVED, To have Kress Construction repair the wall at Unit 54–C, at a cost not to exceed \$6,350.

RESOLVED, To approve the patio request for Unit 29-A.

RESOLVED, To amend the previous resolution to approve the patio at Unit 29–A to state that the patio at Unit 29–A have a width of 26 feet and a depth of 9 feet.

RESOLVED, To amend the previous resolution to approve the patio request for Unit 29–A, as long as the width is the same as Unit 30–A and the length does not disturb the sprinkler system, and incorporate the air conditioner in the patio, or stay within the garden line.

RESOLVED, To approve the gate at Unit 1–D.

RESOLVED, To obtain a copy of Advisory Director Bourhenne's Building Captains for each unit in Mutual Fourteen.

RESOLVED, To ratify amended/posted policy 7431.14 – <u>Service Maintenance Requests</u>

RESOLVED, To ratify amended/posted Policy 7502.14 – <u>Vehicle Parking Policy</u>.

RESOLVED, To withdraw the previous MOTION.

RESOLVED, To postpone ratification of Policy 7502.14 – <u>Vehicle Parking Policy</u>, for discussion at a Special Meeting of the Board on March 28, 2017, at 10:00 a.m. in Conference Room A, Administration Building.

BOARD OF DIRECTORS MUTUAL FOURTEEN

March 21, 2017

RESOLVED, To have the Annual Meeting Luncheon, at a cost not to exceed \$700, and to have neighbor-to-neighbor facilitate the event.

RESOLVED, To amend Policy 7570.14 – <u>Signs</u> on a preliminary basis until the 30–day posting period is completed.

RESOLVED, To add ByLaws amendment to the agenda as an additional item under New Business.

RESOLVED, To place on the ballot the amendment to the ByLaws Article IV, Section 8.

RESOLVED, To amend Policy 7531.14 – <u>Inspection of Vacant Apartments</u> on a preliminary basis until the 30–day posting period is completed.

RESOLVED, To rescind Policy 7512 – <u>Guarantor Agreement Form</u> on a preliminary basis until the 30–day posting period is completed.

RESOLVED, To adopt Policy 7549 – <u>Lockout Procedures</u> on a preliminary basis until the 30-day posting period is completed.

RESOLVED, To have Recording Secretary Aquino stay until the Mutual Fourteen Board of Directors Meeting is complete, and to charge the overtime to the Mutual Fourteen Board.

RESOLVED, That Mutual Fourteen shareholders who complete the 6 hour CERT training class be reimbursed the \$22.00 registration fee.

RESOLVED, To sell the generator cage and tank to the Rolling Thunder Club, in the amount of \$500.

RESOLVED, To not allow any and all individual campaign flyers to be posted in the laundry rooms.



March 21, 2017

Good afternoon everyone, thank you for attending today's Board Meeting.

I would like to thank our Vice President Val Jorgenson, Secretary Susan Simon and the other directors that covered for CFO Jack Faucett and I while we were on vacation. I'm happy to report that over the last month Mutual 14 has not had any major problems with regard to buildings or laundry rooms. We have started the year off in good financial shape and our CFO Jack is doing an outstanding job.

The application process for those wishing to run for the board has closed and we have 8 people running for 7 positions, 7 of whom are your current Directors. We have scheduled a Town Hall Meeting on April 13th at 1 p.m. in Clubhouse 2, which will include a "meet the candidates" portion so everyone can meet those that are running. Shareholder's questions, concerns and comments with regard to Mutual 14 will also be a part of this meeting.

Through February we have sold 4 units in Mutual 14 and another 11 are on the market.

Golden Rain has scheduled a required All Shareholder and Co-occupant I.D. renewal for May 11th and all current ID cards will be invalid after July 1st. More information will be published in the Leisure World Weekly News.

Question: Are you bothered by unsolicited sales/robo calls? If so, I have solved the problem for Donna and myself. We signed up with the website www.nomorobo.com. The way it works is after you sign up and a sales/robo call comes through, your phone will ring once and then stop. It works! We love it.

Remember, if you hear rumors about things going on in Mutual 14 or your board members, please ask a board member or me for clarification. Remember the old saying "the truth will set you free" and your directors will tell you the truth.

Respectfully submitted,

Lee W. Melody

President M14

ECTOR MONTHLY MUTUA

PORT

MUTUAL: (14) FOURTEEN

INSPECTOR: Kevin Black

DATE:

March 21, 2017

	PERMIT ACTIVITY						
UNIT#	DESCRIPTION OF WORK	GRF/CITY PERMIT	START	COMP.	CHANGE	RECENT INSPECTION	CONTRACTOR / COMMENTS
14-15F	awing	no	04/28/16	06/03/16	no		AAA Awings
14-12A	remodel / patio	both	09/28/16	12/28/16	yes	c.o.#1due date change and	Nationwide painting conce c.o. kitch
14-48	re-roof	both	11/28/16	03/15/17	no		roofing standards
14-49	re-roof	both	11/28/16	03/15/17	no		roofing standards
14-3D	kitchen and bath remodel	both	12/07/16	03/15/17	no	rough plumb, ground work	kress
14-25H	pocket door1	both	12/29/16	02/15/17	no		LW Décor
14-1D'	remodel w/re-pipe and patio	both	12/15/16	05/31/17	no	footing 2/8/17	Los Al
14-52K	window and door repl	both	01/16/17	03/16/17	no	Tooking 270717	Los Al
14-15F	patio cover	both	01/15/17	04/05/17	no -		
14-12B	windows and 3/4 bath,	both	11/28/16	02/25/17	yes	footing 1/27/017 framing,elec.	AAA Awings
14-49G	full remodel w/ repipe	both	02/20/17	07/31/17	no	Tooling 1/2/1017 framing, elec	
14-50K	ductless heat pump	both	3/2/17`	06/10/17	no		BJ and Co
14-19B	rreplace all 5 skylights	both	02/28/17	03/28/17	no		greenwood
14-18B	3 zone ductless heat pump	both	03/15/17	04/15/17	no		skylights plus
14-28K	asbestos removal	both	02/27/17	02/28/17	no		Alpine
14-29A	windows, couunter tops/ show	both	03/08/17	05/08/17			PEA inc.
14-28K	flooring	GRF	03/13/17	03/20/17	no		Los Al
	flooring	GRF	03/10/17	03/20/17	no		Carrol's paint and flooring
	flooring	GRf	03/08/17		no		Lacy's Carpets
		GKI	03/08/17	04/10/17	no		gunderson Carpets
		-					
							1

		ESCRO	W ACT	IVITY			
UNIT#	NMI	1 1	NBO	FI	FCOEI		DOCUMENTS/COMMENTS
14-15L		08/05/16					
14-2J		08/10/16					
14-4L		08/18/16					
14-15K		09/26/16					
14-3A		09/26/16					
14-18B		10/06/16					
14-51C			11/28/16	12/02/16	12/13/16		
14-31D		12/20/16					
14-44G		12/22/16					
14-52C			01/03/17	01/05/17	01/17/17	03/14/17	
14-48C		01/04/17	1				
14-19B			01/06/17	01/10/17			

FI = Final Inspection FCOEI = Final COE Inspection ROE = Release of Funds

FI = Final Inspection	FCOEI = Final COE Inspection ROF = Release of Funds			
	CONTRACTS			
CONTRACTOR	PROJECT			
Fenn Pest Control	termite and pest control - on going calls for termites,			
Bright View Landscape. Landscape:	on going landscape			
Kress const. Stove Hoods:	completed bldgs. 33, 48,49, starting bldg. 52			
	has to make insp. hole at 54D for whtr			
kellie Vaughn roofing Roofing:	as of 2/13 and 2/14 on bldg. 32 for pick up items, D Rudge is handling issues with K.V.			
Roofing Standards Roofing:	almost complete with bldg. 49 - bldg. 52 set for 3/20/17			
	recommend doing bldgs. 18,24, 20, 21, 25, 26 22 and 54 for 2017			
Gutters				
Advance Painting	doing fascia painting and iterior paint touch ups for the roofing project			
John Nelson Plumbing Re-piping :	Lobo Nelson has a supply to the late of th			
John Nelson Plumbing Re-piping :	John Nelson has completed all the bldgs. 1,14,22 and 54. bldgs. 2,3,4,5,12,13,17,16,			
ERC abatment	25 and 26, 3 of these bldgs. Have laundry rooms to do in 2017.			
	completed bldgs. 1,14, 22 and 54			
Kress const. linterior painting:	has work orrders to touch up interior paint do to re-piping			
	older and Mutual Requests			
patio request 14-29A				
request for repair at 54C wall and apron issue w/rain	asking Kress for pricing			
south west wall leak at 24F, sand bags at wall laid	sent in order to caulk bottom of wall			

Mutual 14 GRF Representative Report March 24, 2017

Late last year the Golden Rain Foundation established a committee of GRF directors and Mutual presidents to analyze and make improvements to issues of community access to non-residents. This committee, the CAAH or Community Access Ad Hoc Committee has worked very hard to identify ways to improve security for the community. We have experienced many cases of non-residents using GRF ID cards to use our community facilities. Some of these people have either moved out or the ID card was given to a friend or relative. The committee decided that one of the ways to improve this was to re-issue a new ID card to everyone in the community. A one week program will begin the second week of May and all residents will be required to re-register themselves with a new photo ID. Besides the issue of added security, the Leisure World logo used on the cards is not ours to use. It is a copyright owned by someone else.

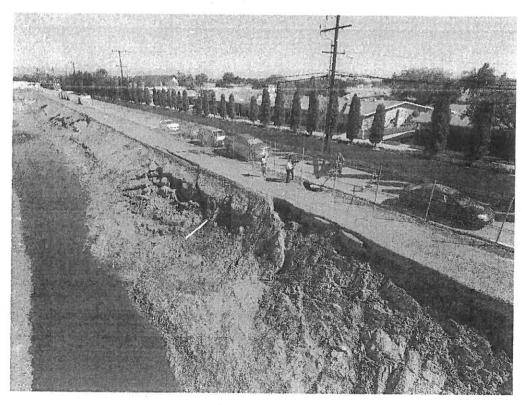
The Finance committee, at the request of the Executive committee began to address the problem of employees leaving for greener pastures and higher salaries than we are currently offering. As such, it was recommended that the Salary Wage Ranges be revised for 8 positions in the Service Maintenance Department. this issue will be addressed again beginning in August when a new board will be seated and budgeting begins for next year. This will require an increase in labor rates charged to the mutuals but it is heartening to know that all mutual presidents support this move.

The Seal Beach Fire Department was in our community last week observing access for their equipment. There are many locations where the new and larger fire trucks cannot negotiate a turn due to parking currently allowed. The department will be looking at all areas of the community and noting places where current parking is a safety hazard. They will then make recommendations to the GRF and all the mutuals. This will have to be addressed. Their will probably be no negotiation allowed. The Oakland fire has made fire departments across the country take a new look at access in their communities.

Mutual 14 GRF Representative Report March 24, 2017

Due to the Fire Department survey, the Physical Property Committee will wait to begin what was referred to as our "Red Curb Reset." This project will incorporate the sand blasting and re-painting of all red curbs on Trust property. There had already been many areas identified where parking should be removed and other areas where more parking can be added. In other areas, planning on the St. Andrews paving project continues. Due to the heavy storms we have experienced this past winter our contractor is behind on his work. He and we are hoping it can be caught up and our projects for the year can begin.

The Westminster wall project is nearing completion but the next wall project, sections J & K along our western border has been postponed indefinitely. Due to heavy rains the embankment of the flood channel has developed sinkholes. Besides the Orange County Flood Control, the federal Government agency FEMA is also involved. As of now, there is no time line available as to when repairs will be made and when, if ever, we will be allowed to build those wall sections. Below is a photo of some of the damage.



Mutual 14 GRF Representative Report March 24, 2017

Did anyone attend the new Saturday Car sale at the Clubhouse 6's parking lot? I have been told it was well attended by both people selling their cars bicycyles and Scooters and potential buyers. This event is planned to take place monthly in order to enforce an existing policy prohibiting For Sale signs on cars throughout our community.

The new "No Parking" ticketing had gotten off to an admittedly shaky start. Part of the problem has been some confusion in Security regarding exactly what is mutual property and what is a trust street. There is also a staff shortage in the Security Department.

Sales continue to be strong this year and with fewer than 60 units being offered for sale prices are rising. 29 escrows closed in February totaling almost \$4,000,000 dollars. Year to date there have been 64 escrows totaling over \$13,000,000.

As always, I welcome your comments. Really! I seriously do! Don't hesitate to call me or grab me as I walk or ride around on my bicycle.

Respectfully Submitted

Barry Lukoff 562-544-5966 barrylukoff@yahoo.com



Mutual Administration Director's Report March 2017

Bus Information Classes

Learn all about the Transportation options available to everyone here inside our Leisure World Community.

Informational and instructional classes are held monthly:

Date: 1st Thursday of the Month

Time: 10:00 A.M. & 6:00 P.M.

Location: Clubhouse 3, Room 3

These classes provide information about the lettered Minibuses, their routes and time tables. Information is also presented about the local area city and county transportation options available to shopping, medical, entertainment and regional transportation centers.

Access/Handicap bus options will also be covered.

For more information contact Grant Winford at (562) 431-6586, extension 372.

Free Minibus & Access Lift Bus Service

The Golden Rain Foundation has a fleet of blue and white minibuses for your transportation needs. Minibuses are conveniently routed throughout Leisure World and the Seal Beach Village Shopping Center, adjacent to the community.

Minibus Schedule Information

Minibus Service Hours:

Monday - Friday 7:30 a.m. to 6:35 p.m.

Saturday, Sunday and Holidays 7:45 a.m. to 6:35 p.m.

Free Minibus service on the community's easily recognizable blue and white minibuses is available seven days a week. The daily fixed routes circulate within the community and will stop to pick up passengers standing or sitting at nearly any safe location along the scheduled routes... just wave your arms to get the drivers attention. Fixed route Minibus service aboard the blue and white minibuses is available seven (7) days a week.

Minibus Orientation and Information

Monthly orientation classes are held to acquaint shareholders with the Golden Rain Foundation's Minibus service and schedules, and also the other varied transportation options available to the Leisure World community. The Minibus Orientations are scheduled on the 1st Thursday of every month in Clubhouse 3. Orientation dates and times are published in "The News", or you may call (562) 431-6586, ext. 372 for more information.

Access Wheelchair Bus Information

The Golden Rain Foundation Access Bus is a service available by reservation for those shareholders within the community who are unable to use the regular Minibus service due to mobility challenges. The Golden Rain Foundation Access Bus only provides service within the Leisure World Community and the adjacent Seal Beach Village Shopping Center.

Access Bus Service Hours:

Monday-Saturday 7:45 a.m. to 4:00 p.m. (Return trip must begin by 3:40 p.m.)

Sundays 7:15 a.m. to 1:00 p.m. (Return trip must begin by 12:40 p.m.)

Reservations are required for Access bus service and can ONLY be made a maximum of three days in advance. If possible, return trips should be scheduled at the same time as

the pickup reservation. Return trips that are not pre-scheduled will be made on a "time-available" basis.

Please call (562) 431-6586, ext, 379 at anytime, 24/7, to schedule a reservation.

Access Bus Service and Safety Information

- The Access bus can accommodate two (2) wheelchairs.
- Companions or caregivers may accompany the Access Bus passenger. There are six (6) ambulatory seats.
- A wheelchair can be provided to an Access Passenger with limited mobility that
 may have difficulty steeping onto the Access Bus. This wheelchair is only for
 entering or exiting the Access bus.
- All wheelchairs and motorized units must have working brakes.
- Bus drivers are not allowed to enter any resident's apartment to pick up or drop
 off any passenger. Access passengers must be able to wait outside of their
 residence or provide their own caregiver / helper if assistance is needed.
- Bus drivers are not allowed to provide any "hands-on" assistance to passengers boarding or exiting any bus.
- PLEASE NOTE: The Access Bus will wait close to the passenger's home, but
 passengers must be able to get to the Access Bus and then to their destination.
 The Access Bus Driver will wait only five (5) minutes for a passenger
 appointment before leaving for another appointment. Late passengers will have
 to reschedule their appointment.

Other Transportation Shuttle Services

Health Care Center / Los Alamitos Medical Center Bus Schedule

The Health Care Center on Golden Rain Road provides daily shuttle service between their center and the Los Alamitos Medical Center Hospital, as well as the adjacent medical buildings and offices located near the Los Alamitos Medical Center. Service leaves hourly from the area in front of the Health Care Center on Golden Rain Road. Hourly Service: Monday – Friday 9:00 a.m. to 4:00 p.m. (except 12 noon). Appointments are not necessary for ambulatory passengers.

Seal Beach Senior Shopping Shuttle

The City of Seal Beach provides a daily scheduled shuttle service from select locations within the Leisure World Community (including the Amphitheater Hub) to the shopping centers north of Leisure World. Weekday service is provided to the Old Ranch Town Center (Ralphs / Target) and the Shops at Rossmoor (Sprouts / Kohls). A stop at the

North Seal Beach Senior Center is also included. The Seal Beach Senior Center offers a daily brunch for seniors at approximately 11:15 a.m. The route map for the various pick up locations inside of Leisure World is included in the LW Minibus 2016 schedule book.

Service pick up hours: Monday – Friday 8:00 a.m. to 3:00 p.m.

Bus returns approximately every half-hour from the shopping centers.

Main Street Seal Beach Shuttle (Thursday)

The City of Seal Beach provides a weekly shuttle service on Thursdays from the Leisure World Amphitheater Bus Hub to Main Street and The Pier in Old Town Seal Beach. This shuttle also includes a stop at the Von's/Pavilion market center near Main Street and PCH. This Thursday only shuttle departs from the Leisure World Amphitheater bus-stop location hourly and leaves from the Old Town location to return to Leisure World approximately a half hour later.

Service Hours: Thursday Only - 8:00 a.m. to 3:00 p.m.

Trader Joe's / Marina Pacifica Mall Shuttle (Monday / Wednesday)

The Golden Rain Foundation provides a twice-weekly shuttle service from the Amphitheater Hub bus stop location to the Long Beach Market Place Center (Trader Joe's) and the Marina Pacifica Mall (Best Buy/Barnes and Noble). The service is available only on Mondays and Wednesdays. This shuttle will also stop near the Denny's restaurant on Westminster Avenue upon request. The shuttle leaves every half-hour from the Amphitheater Hub. Return trips are made approximately fifteen (15) minutes after the departure time. Seating capacity on this shuttle is limited, so passengers are restricted to only shareholders and their caregivers. Seating is "First-come, First-served". This shuttle is wheelchair accessible.

Service Hours: Monday and Wednesday Only - 9:30 a.m. to 1:30 p.m.

Additional Services

<u>Seal Beach Senior Dial-A-Ride Service:</u> Monday – Friday 8:00 a.m. to 4:00 p.m. Call: (562) 439-3699 for reservations or information.

Orange County Transit Authority (OCTA) Access Bus Call: (714) 560-5888 for information

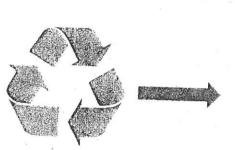
OCTA Route Service From LW Main Gate
Call: (800)-636-7433 for information

SCAN Members Only Transportation Service: Monday – Friday 7:00 a.m. to 6:00 p.m. Call: (866)-779-0560 to schedule a ride

GUIDE TO RI . CLING ...

SEPARATING RECYCLE PRODUCTS FROM TRASH

CALMET (the waste collection agency serving Leisure World) has provided a S.O.R.T. (Saving Our Resources Together) Guide for the disposal of products from the home. Plastic bags CANNOT be recycled. Please be sure to place recyclables from plastic bags into WHITE bin and place plastic bags into the GREEN trash bin.







RECYCLABLES

GLASS

- Clear
- Brown
- Green
- Liquor
- Soft Drink
- Juice & Food Jars

METAL

- Aluminum Foil
- Aerosol Cans (Empty)
- Food Cans & Lids
- Wire Coat Hangers
- Soda & Juice Cans

PLASTIC

- Milk Jugs
- Soda, Juice & Water
- Soap Bottles
- Containers with Numbers 1-7

PAPER

- Newspaper
- Junk Mail & Magazines
- Envelopes & Paper
- Wrapping Paper (non-metallic)
- Cereal Boxes
- Egg Cartons
- Paper Shopping Bags
- Phone Books
- Cardboard Boxes (flattened)
- Juice Drink Boxes

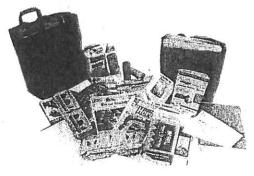












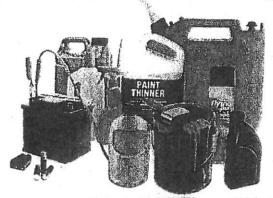


IT'S AGAINST . HE LAW ...

To place these items into either the GREEN or the WHITE Regular Waste Containers:

- Electronic Waste*
- Smoke Detectors
- Household Batteries*
- Paint Cans & All Paint Products
- Sharps

- Pesticides & Herbicides
- Auto Products
- Fluorescent/Light Bulbs*





HOUSEHOLD HAZARDOUS WASTE

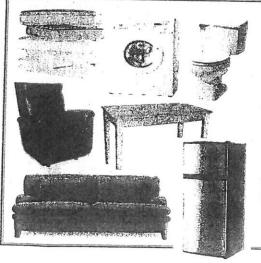
The law prohibits putting any hazardous liquids or hazardous waste materials in your regular waste containers. These waste items MUST be handled separately and taken to a Hazardous Waste Collection Center. Closest centers are: Rainbow Disposal, 714-847-3581 or the O.C. Integrated Waste Management Dept. 714-834-6752.



E-WASTE, HOUSEHOLD BATTERIES

Instructions for proper disposing of the following items:

- E-Waste
- **Household Batteries**
- Fluorescent/Light Bulbs
- Service Maintenance Dept. 562-431-6586, x369
- Service Maintenance Dept. 562-431-6586, x369 or News Office
- Service Maintenance Dept. or Purchasing Office

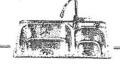


LARGE ITEMS

Furniture, mattresses, water closets and other large items must be taken to the North-West corner of Leisure World. Travel North on Oak Hills Road, turn RIGHT into the Mini-Farm area. Please use the Resident Recycling Containers.

PLEASE NOTE: An assessment of \$30 per item will be brought against an individual or Mutual for leaving these items in or around bin areas. If you are not sure or have questions regarding proper disposal of these items, please ask your Building Captain or Mutual Director for clarification.





Mutual 14 CFO Report

March 21, 2017

Due to savings mostly on electricity and water of \$5,993 our budgeted expenses finished February \$7,775 under budget year to date. Our income was \$2,761 over budget partially due to recouping some expenses from last year. This will give us a cushion of \$10,534 going forward. Our hydrous usage goes up during the summer so this money will help fund future costs, hopefully keeping us on budget all year.

Many of you probably read the Leisure World News article about the foresight of the directors in Mutual 1 who escalated their fees to fund reserves and complete roofing and plumbing. You presumably have noticed that our budget and finance committee recently did the same and we have made progress in that direction. Previous boards completed the concrete surfacing of our roads and painted our buildings. It is our goal to finish all of these projects and afterwards use the future income to replenish our reserves.

Jack Faucett CFO

1014 Seal Beach Mutual No. Fourteen Financial Statement Recap 02/28/2017



P.O. Box 2069 Seal Beach CA 90740

Feb Actual	Feb Budget		2017 Y-T-D Actual	2017 Y-T-D Budget
76,040	76,040	Carrying Charges	152,081	152,080
34,391	34,391	Reserve Funding	68,781	68,782
110,431	110,431	Total Regular Assessments	220,862	220,862
1,172	1,296	Service Income	0.420	2.502
709	1,000	Financial Income	2,428 568	2,592 2,000
6,052	3,050	Other Income	10,458	6,100
7,933	5,346	Total Other Income	13,453	10,692
118,364	115,777	Total Mutual Income	234,316	231,554
47,458	47.458	GRF Trust Maintenance Fee	94,916	94,916
6,645	8,551	Utilities	11,109	17,102
2,761	1,309	Professional Fees	3,039	2,618
0	66	Office Supplies	0	132
15,592	17,240	Outside Services	30,167	34,480
7,884 34,391	6,763	Taxes & Insurance	15,769	13,526
34,391	34,391	Contributions to Reserves	68,781	68,782
114,731	115,778	Total Expenses Before Off-Budget	223,781	231,556
3,633	(1)	Excess Inc/(Exp) Before Off-Budget	10,534	(2)
3,633	(1)	Excess Inc/(Exp) After Off-Budget	10,534	(2)
		Restricted Reserves		
(2,303)	0	Appliance Reserve Equity	14,748	0
2,928	0	Painting Reserve	38,992	ő
5,436	0	Contingency Operating Equity	106,728	Ō
13,875	0	Roofing Reserve	1,208,376	0
(46,629)	0 .	Infrastructure Reserve	122,388	0
(26,693)	0	Total Restricted Reserves	1,491,231	0

VICE PRESIDENT'S REPORT March 21, 2017

Do you want to save money?

You can save money by using as little electricity as possible between noon and 6 p.m. on weekdays. These are the hours when it is the most expensive. The least expensive hours are 11 p.m. to 8 a.m. and 6 p.m. to 9 p.m on weekdays and all hours on the weekends.

My electric bills have decreased since I have started using as little electricity as possible during the most expensive usage times. Usually, I do laundry in my machines and run my dishwasher on the weekends. Shareholders and caregivers can save Mutual 14 money by using the machines in the laundry rooms during the least expensive allowed times (7 a.m. to noon and 6 p.m.-9 p.m. weekday.... 7 a.m.-9 p.m. weekends).

By going to sce.com on a computer and registering, you can find out a lot of information regarding your electricity usage. For example, you can get an estimate of what your electrical bill will be for the current month. You can view your electrical usage for each day of the month....and even for each hour during a certain day. You can compare your previous month's electrical use with your use for the same month during the previous couple of years.

Valerie Jorgenson

Valerie Jorgenson 562-296-5428 vjorgenson@outlook.com

Mutual 14 Vice President

Recently our lawns were fertilized by BrightView. With the ensuing rains the grass has begun to grow profusely. During the winter the mowers have been on a schedule to mow every other week. Also the mowers raised their blades because of complaints that the grass was cut too low showing brown Kikuyu stems. These factors led to a problem that made mowing more difficult and the result was a week of unacceptable lawn mowing. Your landscape committee has been working with the gardeners to correct the problems. The mowers have transitioned to mowing every week which will help and their supervision will be on sight this week.

Jack Faucett Landscape Chairman

MUTUAL 14 EMERGENCY INFORMATION REPORT MARCH 21, 2017

Many Leisure World shareholders live alone. We have all heard the unfortunate tales of people taking bad falls and not being able to seek help.

One good idea is have a friend or relative that you contact by phone or in person at a certain time every day. If your daily contact does not reside in Leisure World, make sure that person has security's phone number. In case you can't be reached, security should be notified to check on your well-being.

Another idea is to arrange to have a medical alert system. There are many types of these available. A small monitor is worn around you neck or wrist. A button is pushed if you have fallen or need medical assistance. You can read about different systems and their costs on the internet. Do a search for "medical alerts."

vicerie Jorgenson

Valerie Jorgenson 562-296-5428 <u>vjorgenson@outlook.com</u> Emergency Information Committee Chair

SMARTBURNER™ CARE & MAINTENANCE BEFORE YOU COOK WITH SMARTBURNERS™

Before being used for the first time, SmartBurners™ should be heated up on the HIGH or maximum setting for approximately 7-10 minutes without any cooking pans or utensils. During this 'curing' process, the protective coating is hardened and obtains its maximum strength. NOTE: There may be minor signs of smoke and a slight odor during this process. This is normal and should dissipate after the first use.

CLEANING YOUR SMARTBURNER™

Always ensure burner is cool before attempting to clean.

Never soak your SmartBurners™ or put them in the dishwasher.

Use a damp cloth or sponge with mild detergent to clean surface of burner and surrounding plate. Never use harsh abrasives or steel wool pads on any part of the SmartBurner $^{\text{TM}}$.

Thoroughly wipe all soap & water from the burner plate and towel dry.

For best results clean your burner plates and drip pans regularly.

Use dry pots and keep wet utensils or objects with condensation, such as pot lids, away from the SmartBurners™.

Water left on SMARTBURNERS™ will rust the metal rims. Shareholder will be responsible for replacement due to rust.

TIP: SmartBurners™ will remain hot and continue to cook after

shutting them off. You can save electricity by shutting them off early.

March 21st Pet and Caregiver Report

Caregivers have to renew their registrations every 6 months for the safety of the shareholders in Leisure World. There is no charge to the Caregiver or to the Shareholder. As is my custom, if there is a Caregiver who only works evenings after 5 PM or weekends/holidays when the Stock Transfer Office is closed, I will be happy to take a picture of that caregiver and his/her application and arrange for registration. The Caregiver Report from Stock Transfer has recently been updated. It appears as if several Caregivers have not re-registered. As a result, I will be distributing surveys to the Directors to give to their Building Captains in order to obtain an accurate accounting. Sadly, some of our shareholders have passed away, and those Caregivers are no longer employed. Thus some of our numbers will be decreased.

At the present time we have 4 birds, 19 cats, 45 dogs, 1 Emotional Support dog, and 3 Service dogs. Some of these pets are here part time. It is important to register these animals on a yearly basis. Liability insurance is a requirement when one owns a pet. The window sticker identifies the presence of a pet in the unit in the event of an emergency, and is a safety measure for your pet. If you haven't already re registered your pet, I have some forms with me and will gladly provide you with one. If your pet has already been registered, it is only necessary to provide a copy of current liability insurance and for dogs only current Seal Beach license. If you are unable to get to Stock Transfer, I will do that for you if you give me the documents. I have already done that for one shareholder.

Respectfully submitted,

Susan D Simon, Chair (561) 702-9249

MUTUAL OPERATIONS

AMENDED DRAFT

RESIDENT REGULATIONS

Sign Resolution

The Mutual Corporation will permit one "for sale" sign advertising an apartment or condominium for sale for inside units. to be displayed inside a window so long as the sign has Two signs will be allowed for corner units with one sign being displayed on front window and one sign displayed on a side window. The signs shall have a—white background, black or blue lettering, and does will not exceed 15" by 18" in size.

Commercial signs are prohibited in the Mutual, except as noted above.

Noncommercial signs, posters, flags or banners may be displayed on an owner's separate interest, except as required for the protection of public health or safety, or if the posting would violate a local, state, or federal law.

A noncommercial sign, poster, flag, or banner may be made of paper, cardboard, cloth, plastic, or fabric, but may not be made of lights, roofing, siding, paving materials, flora, or balloons, or any other building, landscaping, or decorative component, including the painting of architectural surfaces.

Noncommercial signs or posters may not be larger than nine square feet in size and noncommercial flags or banners may not be larger than 15 square feet in size.

MUTUAL ADOPTION	RESCINDED	AMENDED	AMENDED
FOURTEEN 07-14-99		03-28-06	01-23-07

MUTUAL OPERATIONS

RESIDENT REGULATIONS

Inspection of Vacant, Unoccupied or Seasonal-Use Units - Mutual Fourteen Only

Any vacant, unoccupied or seasonal-use unit in Mutual Fourteen shall be inspected every 90 days by a Physical Property Inspector and the Mutual director assigned to the respective building. Inspections shall be conducted during the months of January, April, July and October. The inspection in October may be waived during the years that the Fire/Safety Inspection is conducted.

The Mutual director shall provide a list of vacant, unoccupied or seasonal-use units to the Physical Property Inspector and set an appointment with the inspector for the inspection. Mutual Directors are encouraged to talk to Building Captains to update the list of units to be inspected.

The inspection of vacant units for sale will not be posted. The inspection for unoccupied and seasonal-use units will be posted at least 24 hours prior to the inspection. Letters for posting are available through the Physical Property Office.

MUTUAL ADOPTION

Fourteen:

27 Oct 09

RESCIND ALL MUTUALS

RESIDENT REGULATIONS

Guarantor Agreement Form

To: **GOLDEN RAIN FOUNDATION** a corporation 1661 Golden Rain Road Seal Beach. California 90740

and

SEAL BEACH Mutual NO._ a corporation

I, ______, the undersigned, hereinafter called "Guarantor," in order to induce you to enter into and permit the issuance by the Golden Rain Foundation of a membership certificate in the Golden Rain Foundation and the transfer and issuance of a share of stock in Seal Beach Mutual No. ____, hereinafter called "Mutual," to __, hereinafter called "Stockholder," do hereby individually, jointly and severally, as the case may be, guarantee the performance by said "Stockholder" of all the terms and conditions of said Occupancy Agreement and the payment of all payments and monthly carrying charges under the terms and conditions recited in said Occupancy Agreement, or any renewals thereof, and the Guarantor further hereby individually, jointly and severally, as the case may be, under takes to and does agree to indemnify and hold you and your successors and assigns harmless form and against any and all liability, loss, damage or expense including counsel fees which you may incur or sustain by reason of the failure of said "Stockholder" to fully perform and comply with the terms and obligations of membership in the Golden Rain Foundation, the Occupancy Agreement, and the purchase of share of stock in Seal Beach Mutual No.

This guarantee is absolute and complete and shall extend to and cover any and all forms of indebtedness and liability on the part of the said "Stockholder" to the Golden Rain Foundation and/or "Mutual" heretofore accrued or hereafter accruing or arising from the issuance of said membership in the Golden Rain Foundation, said share of stock in "Mutual" and said Occupancy Agreement, and shall extend to any indebtedness of said "Stockholder" to such corporations, and said guarantee shall be a continuing guarantee and no notice of any indebtedness already or hereafter contracted or renewed need be given to the Guarantor or any of them. The Guarantors hereby expressly waive presentment, demand, protest, and notice of protest on any and all forms of indebtedness and also waive notice of the acceptance of this guarantee. Acceptance on the part of the said corporations being conclusively presumed by its request for this guarantee and delivery of the same to it.

Each of the undersigned acknowledges that this guarantee is operative and binding without reference to whether it is signed by any other person or persons. The undersigned all acknowledged that this guarantee is not subject to revocation by the undersigned and pertains to and applies to all monthly carrying charges and payments under the said Occupancy Agreement and said certificates as hereinabove referred to for so long as the said "Stockholder" and/or his or her estate shall hold stock in said corporation.

MUTUAL OPERATIONS

RESCIND ALL MUTUALS

RESIDENT REGULATIONS

Guarantor Agreement Form

GOLDEN RAIN FOUNDATION a corporation	
Ву	
	GUARANTOR
SEAL BEACH MUTUAL NO a corporation	GUAPANTOR

By_

Dated

GUARANTOR

GRB

Approved: 18 Dec 73

DRAFT 2-25-17

RESIDENT REGULATIONS

Lockout Procedures

The following will be in effect for units after the death of a shareholder/owner:

1. Death with Surviving Shareholder/Owner Living in the Unit

If the death of the shareholder/owner occurred at the unit and a surviving shareholder/owner is living in the unit at the time, a Bereavement Book will be left at the unit by Security.

If the death of the shareholder/owner occurred outside the unit and a surviving shareholder/owner is living in the unit at the time, a Bereavement Book will be provided by Foundation personnel at the time the death is reported.

2. Death of Sole Owner

a. Unattended Death

If death is unattended and the unit is sealed per law enforcement or coroner's order, then no one may access the unit until official next-of-kin determination is made by the coroner's office. Security will leave a Bereavement Book at the unit and place a knoblock on the door. If the door cannot accommodate a knoblock, a plywood sheet shall be affixed over the door. If someone comes forward as Trustee, non-resident co-owner or with other legal authority, Foundation personnel must check with the coroner's office before permitting access to the unit.

b. Attended Death

Security will identify on the DOA report those present at the time of death, including family members, hospice workers, caregivers, and other individuals. A Bereavement Book will be left at the unit. If someone present is identified as legal authority of the unit and can provide evidence of same, Security will instruct them to visit the Stock Transfer Office as soon as possible. Security will inform all persons present that no one may stay in the unit overnight without Mutual permission, unless they are a registered caregiver or co-occupant.

If legal authority is not established at the unit via documentary evidence, all persons present will be asked to leave the unit until legal authority is established at the Stock Transfer Office. From there, the unit will be knoblocked or a plywood sheet shall be affixed to the door. The exception to this is if a registered co-occupant or caregiver lives at the unit, or if Mutual permission is obtained.

DRAFT 2-25-17

RESIDENT REGULATIONS

Lockout Procedures

3. Reporting of Death to Mutual President

Shareholder/owner deaths shall be reported to the Mutual President within one (1) to two (2) business days with the following information:

- a. Name of decedent
- b. Date and location of death
- c. Identification of persons present at unit (if any)
- d. Name, relationship and contact information of surviving shareholder/owner (if any)
- e. Name, relationship and contact information of decedent's emergency contacts (if no surviving shareholder/owner is present at the unit)
- f. If legal authority has been established
- g. If/how the unit was secured
- h. If there are any registered co-occupants, caregivers or pets at the unit



MUTUAL ADOPTION Mutual: date

SIGN-IN SHEET

BOARD OF DIRECTORS MEETING MUTUAL NO. FOURTEEN

DATE: March 21, 2017

	OHEATAN
	GUEST NAME
1.	Erik Soderholm
2.	Jean Cochran
3.	Sandy Tessier
4.	Larry Lowman
5.	Rosemary Serbu
6.	Dale Williamson
7.	Donna Melody
8.	Sue Worthington
9.	Muriel Luther
10.	Julie Faucett
11.	Ed Ewald
12.	Midge Bash
13.	Demetra Monios
14.	Linda Banez
15.	Ken Harpham
16.	Flo Dart
17.	Marian Soderholm
18.	Sara Spannenberg
19.	Natalie Nicholson
20.	Kathy Palmateer
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