

BUILDING/UNIT \_\_\_\_\_

BUILDING CAPTAIN \_\_\_\_\_

**MINUTES OF THE REGULAR MONTHLY MEETING OF THE  
BOARD OF DIRECTORS  
SEAL BEACH MUTUAL FOURTEEN  
July 18, 2017**

The Regular Monthly Meeting of the Board of Directors of Seal Beach Mutual Fourteen was called to order by President Melody at 1:02 p.m. on Tuesday, July 18, 2017, followed by the *Pledge of Allegiance*, in Building 5, Conference Room B.

**SHAREHOLDER COMMENTS**

Several shareholders made comments or introduced themselves.

**ROLL CALL**

Present: President Melody, Vice President Jorgenson, Secretary Simon, CFO Faucett, and Directors Stefun, Moore, and Shaddow, and Advisory Director Bourhenne

GRF

Representative: Mr. Lukoff

Guests: Twenty-four shareholders of Mutual Fourteen

Staff: Ms. Hopkins, Mutual Administration Director  
Mr. Bristow, Security Services Director  
Mr. Hawke, Security Services Manager  
Mr. Black, Building Inspector (1:18 p.m.)  
Ms. Day, Recording Secretary

President Melody welcomed staff members and guests.

### **MINUTES**

President Melody asked if there were any corrections to the June 20, 2017, Regular Monthly Meeting minutes. There being no corrections, the minutes were approved as printed.

President Melody asked if there were any corrections to the June 30, 2017, Special Meeting minutes. There being no corrections, the minutes were approved as written.

### **GUEST SPEAKER – Mr. Bristow**

President Melody introduced Security Services Director Bristow and Security Services Manager Hawke.

Following questions, Mr. Bristow and Mr. Hawke left the meeting at 1:25 p.m.

### **CORRESPONDENCE**

Secretary Simon reported she received an email from a shareholder concerning the laundry rooms.

### **PRESIDENT'S REPORT**

Mr. Melody presented his report (attached).

### **BUILDING INSPECTOR'S REPORT**

Inspector Black presented his report (attached).

**BUILDING INSPECTOR'S REPORT (continued)**

Following a discussion, and upon a MOTION duly made by CFO Faucett and seconded by Director Shaddow, it was

RESOLVED, To approve the change order for Unit 17-E to change the height of the wall 18 to 20 inches.

The MOTION passed unanimously.

Following questions, Inspector Black left the meeting at 1:45 p.m.

**PHYSICAL PROPERTY COMMITTEE REPORT**

Director Stefun had no report.

**GRF REPRESENTATIVE'S REPORT**

Mr. Lukoff presented his report (attached).

**MUTUAL ADMINISTRATION DIRECTOR'S REPORT**

Ms. Hopkins presented her report (attached).

**UNFINISHED BUSINESS**

CFO Faucett discussed the current status of Unit 48-J.

**NEW BUSINESS**

The Board discussed the budget for the Annual Picnic. Upon a MOTION duly made by Secretary Simon and seconded by Vice President Jorgenson, it was

**NEW BUSINESS (continued)**

RESOLVED, To approve the budget for the Mutual Fourteen Annual Picnic on August 26, not to exceed \$450.

The MOTION passed unanimously.

Following a discussion on Policy 7510 – Eligibility Requirements, it was the consensus of the Board members to postpone action for further research.

President Melody appointed the following individuals to work on Policy 7510 – Eligibility Requirements as follows: CFO Faucett (Chair), Julie Faucett, Secretary Simon, Director Shaddow, Muriel Luther, and Natalie Nicholson.

Following a discussion, and upon a MOTION duly made by Secretary Simon and seconded by CFO Faucett, it was

RESOLVED, That Mutual Fourteen authorizes the Board's President and/or duly appointed Officer, to act on behalf of the Board, to execute the Notice of Intent to Withdraw, effective 2017-2018.

The MOTION passed unanimously.

Following a discussion, and upon a MOTION duly made by CFO Faucett and seconded by Secretary Simon, it was

**NEW BUSINESS (continued)**

RESOLVED, That Mutual Fourteen does not support or authorize the signing of the Property Tax Postponement Application from the State of California. The Mutual further authorizes the GRF Finance Department to notify the Board if a shareholder requests a Property Tax statement, effective 2017-2018.

The MOTION passed unanimously.

Following a discussion, and upon a MOTION duly made by Vice President Jorgenson and seconded by Director Shaddow, it was

RESOLVED, That Mutual Fourteen continue to receive one hard copy of the various Mutuals' monthly minutes in their MAIL BOX in the Stock Transfer Office, effective 2017-2018.

The MOTION passed with one abstention (Stefun).

Following a discussion, and upon a MOTION duly made by Secretary Simon and seconded by Vice President Jorgenson, it was

RESOLVED, To have the President of Mutual Fourteen sign Mr. C's Towing Agreement, effective 2017-2018.

The MOTION passed unanimously.

**CHIEF FINANCIAL OFFICER'S REPORT**

CFO Faucett presented his financial report (attached).

**VICE PRESIDENT'S REPORT**

Vice President Jorgenson had no report.

**COMMITTEE REPORTS**

Landscape

President Melody presented his report (attached).

Emergency Information Committee

Vice President Jorgenson presented her report (attached).

Recording Secretary Day left on break from 2:49 p.m. to 3:14 p.m.

Caregivers

Secretary Simon submitted her report (attached).

Pets

Director Moore had no report.

**SHAREHOLDER COMMENTS (Agenda Items Only)**

Several shareholders made comments.

**DIRECTOR(S)' COMMENTS**

One Director made a comment.

**ADJOURNMENT**

President Melody adjourned the meeting at 3:25 p.m. and announced that there would be an Executive Session following the meeting to discuss member issues.

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Attest,  
Susan Simon, Secretary  
SEAL BEACH MUTUAL FOURTEEN  
cd:7/20/17  
Attachments

(These are tentative minutes, subject to approval by the Board of Directors at the next Regular Board of Directors Meeting.)

**NEXT MEETING: Tuesday, August 15, 2017, at 1:00 p.m.,  
in Building 5, Conference Room B**

**RESOLUTIONS IN THE REGULAR  
MONTHLY MEETING OF JULY 18, 2017**

07/18/17

RESOLVED, To approve the change order for Unit 17-E to change the height of the wall 18 to 20 inches.

RESOLVED, To approve the budget for the Mutual Fourteen Annual Picnic on August 26, not to exceed \$450.

RESOLVED, That Mutual Fourteen authorizes the Board's President and/or duly appointed Officer, to act on behalf of the Board, to execute the Notice of Intent to Withdraw, effective 2017-2018.

RESOLVED, That Mutual Fourteen does not support or authorize the signing of the Property Tax Postponement Application from the State of California. The Mutual further authorizes the GRF Finance Department to notify the Board if a shareholder requests a Property Tax statement, effective 2017-2018.

RESOLVED, That Mutual Fourteen continue to receive one hard copy of the various Mutuals' monthly minutes in their MAIL BOX in the Stock Transfer Office, effective 2017-2018.

RESOLVED, To have the President of Mutual Fourteen sign Mr. C's Towing Agreement, effective 2017-2018.



## PRESIDENT'S REPORT

JULY 18, 2017

Welcome everyone. Thank you for participating in your Mutual's monthly Board Meeting.

The 2017/18 board year is off to a good start. The new washer/dryer program will begin on Thursday, July 20<sup>th</sup> with the installation of new washing machines, with dryers to follow. The old washers will be disconnected Thursday morning so please plan accordingly. The dryers will be \$.50 for the first half hour and \$.25 for each additional 15 minutes.

The lawsuit filed by the roofing material supplier for non-payment by our old roofing contractor, Kellie Vaughn, has been settled and we are awaiting the court's dismissal, at which time we will announce the settlement.

I would like to thank Advisory Director Kurt and CFO Jack for their outstanding work on replacing worn out bulletin boards in the Laundry Rooms. Well done!

The repaving of Sunningdale is scheduled to begin August 24<sup>th</sup> with completion on September 5<sup>th</sup>.

As you can see on the Agenda we will be voting on the Mutual Picnic scheduled for August 26<sup>th</sup>. Further details will be forthcoming.

I would like to make everyone aware of an Alzheimer Testing Program that Donna my wife and I took in June. This is conducted by the Orange County Vital Aging Program in conjunction with Hogue Hospital. Attached is the information on how the program works. We will be returning for a follow up in a year.

As many are aware, we got off to a rocky start on the GRF ID Card replacement. Thursday morning the cards weren't there and when

we got cards we only got cards for 11 ½ buildings. Saturday we had the majority of the cards. There will be a makeup day Monday July 24<sup>th</sup>, CH 6 at 8 a.m. to 1 p.m. Stock Transfer is also exchanging old cards for new in the Administration Building Lobby. If you have a problem being available please contact me for assistance in exchanging cards.

Please remember to check with your Director or Officers regarding fake news. Although it has diminished, it still remains, helping no one. Thank you.

Respectfully submitted,

Lee Melody

President

Name:

Date of Birth:

Assessment Date:

Thank you for your participation in the Orange County Vital Aging Program. You have taken a proactive step in maintaining healthy brain function. We hope your memory assessment experience was a positive one.

#### TEST OVERVIEW

This Memory Assessment, the MCI Screen, is designed to detect memory loss due to an underlying medical condition at its earliest stage and is 97% accurate in distinguishing between normal and abnormal memory decline. These testing methods were derived from measures of cognitive functioning used by Alzheimer's and dementia specialists.

#### MEMORY SCREENING RESULTS:

MEMORY PERFORMANCE INDEX:

Your test results show that you do not have early signs of memory loss compared to other adults of the same age, gender and education level. We recommend that you have your memory assessed yearly to help ensure a healthy memory as well as take care of any identified problems as soon as possible.

The Memory Performance Index (MPI) ranges from 0 to 100, and is a quantitative measure of your test performance. MPI scores above 50 are considered to be "normal" and indicate that no medical condition is likely to be affecting memory. MPI scores below 50 are considered "abnormal" and suggest that some medical condition may be affecting memory. In some cases, less than 1% of the time, an MPI score very close to 50 will be classified as "Borderline," which means that the MCI Screen results could not distinguish between a normal and an abnormal performance.

#### NORMAL AND ABNORMAL MEMORY LOSS

As we get older, the speed and accuracy of our memory abilities slowly decline. While some change is normal, people may develop abnormal memory decline caused by various medical conditions, including stroke, heart disease, and many others, as well as Alzheimer's disease and related disorders. Memory loss, especially in its earliest stage, is very subtle and usually does not affect daily activities. However, some causes of memory loss, when left untreated, may progress to a point where other brain functions (e.g., judgment, memory or reasoning) are also affected, and this can interfere with daily activities and self-care. Early detection of abnormal memory

**Orange County Vital Aging Program • c/o Hoag Neurosciences Institute**

One Hoag Drive, PO Box 6100 • Newport Beach, CA 92658-6100 • 949/764-6288 • [www.OCVitalAging.org](http://www.OCVitalAging.org)

loss enables earlier diagnosis and treatment of underlying medical conditions, which may reverse, stop, or slow the progression of such conditions.

#### DEMENTIA AND ALZHEIMER'S DISEASE

Dementia refers to a condition of impaired brain function that is severe enough to affect a person's ability to engage in ordinary daily activities. There are many causes of dementia but Alzheimer's disease is the most common cause among older people. Although there is no cure for Alzheimer's disease, there are treatment options that may help keep symptoms from getting worse for a meaningful period of time. Medical studies have shown that early detection and treatment of Alzheimer's disease can slow the progression of the disease and extend independent living by an average of 3.5 years. For this reason, it is important to continue annual memory assessments and consult with your physician if memory loss is identified.

#### STRATEGIES FOR A HEALTHY BRAIN

These simple lifestyle choices are recommended for delaying or preventing memory loss and related dementias.

##### Healthy Diet

- Eat 3 servings of fruits and vegetables each day.
- Limit your intake of saturated fats and cholesterol. Low cholesterol levels can reduce your risk of Alzheimer's disease as well as heart attacks and stroke.
- Eat oily (fatty) fish containing omega-3 fatty acids at least twice a week. Examples of oily fish include halibut, mackerel, trout, herring, sardines, albacore tuna and salmon.

##### Healthy Brain

- Learning can reduce a person's risk of Alzheimer's disease.
- Activities such as reading, writing, and socializing are helpful as are other activities that require learning new information.

##### Healthy Body

- Exercise for 30 minutes at least 3 times per week.
- Cardiovascular activities such as walking, jogging, riding a bike, playing tennis, or swimming combined with activities that build strength and resistance such as weight training, push-ups, and sit-ups are beneficial.

Please consult with your physician before making any changes to your diet or lifestyle or starting a new exercise regimen.

For more information about the Orange County Vital Aging Program, please visit our website at [www.OCVitalAging.org](http://www.OCVitalAging.org). For all medical questions you may have, please contact your personal health care professional.

Wishing you ongoing vitality,

*The Orange County Vital Aging Program Team*

Recommended Return Date for Next Assessment:

# INSPECTOR MONTHLY MUTUAL REPORT

MUTUAL: (14) FOURTEEN

INSPECTOR: Kevin Black

DATE: July 18th 2017

PERMIT ACTIVITY							
UNIT #	DESCRIPTION OF WORK	GRF/CITY PERMIT	START DATE	COMP. DATE	CHANGE ORDER	RECENT INSPECTION	CONTRACTOR / COMMENTS
14-25H	pocket door1	both	12/29/16	02/15/17	no		LW Décor
14-1D	remodel w/re-pipe and patio	both	12/15/16	05/31/17	no	footing 2/8/17-framing,electric	Los Al
14-49G	full remodel w/ repipe	both	02/20/17	07/31/17	no	footing 3/10/17, 6/20/17 rough	BJ and Co
14-48K	shower remodel	both	04/24/17	05/30/17	no	rough plumb,framing 4/17/17	bergkvist
14-29A	bath remodel/flooring- re-pipe	both	03/30/17	07/25/17	yes	rough 4/25/17	Shik Builders 323.495.232 c.o.o #1 to
14-24L	ductless heat pump	both	04/26/17	07/26/17	no		greenwood
14-2G	window repl.	both	05/20/17	06/20/17	no		california energy
14-05H	awings	GRF	05/30/17	05/30/17	no	BOD approved 6/20/17	AAA Awings 4/27/17 sent to Aron need I
14-12B	awings	GRF	05/30/17	05/30/17	no	BOD approved 6/20/17	AAA Awings 4/27/17 sent to Aron need I
14-49H	retro windows	both	06/15/17	06/20/17	no		Seascape windows
14-4B	ceiling fan	both	06/07/17	06/20/17	no		AC&R
14-20J	bath remodel/flooring- re-pipe	both	06/26/17	07/31/17	no		bergkvist
14-17E	patio w/ awning	both	06/25/17	09/25/17	no		Kress
14-17D	patio w/awning	both	06/25/17	09/25/17	no		Kress
14-29A	carport cabinet	GRF	07/15/17	08/15/17	no		handyman mike banfield 818.357.3327
14-52A	flooring	GRF	07/10/17	08/10/17	no		karys carpet 7/5/17

**ESCROW ACTIVITY**

UNIT #	NMI	PLI	NBO	FI	FCOEI	ROF	DOCUMENTS/COMMENTS
14-15L		08/05/16					
14-2J		08/10/16					
14-31D		12/20/16			05/24/17		
14-44G		12/22/16					
14-12E		04/11/17	06/01/17	06/06/17	06/16/17		
14-48J				05/24/17	05/31/17		
14-17C			6/14*/17		06/29/17		

FI = Final Inspection FCOEI = Final COE Inspection ROF = Release of Funds

**CONTRACTS**

CONTRACTOR	PROJECT
Fenn Pest Control	termite and pest control - new contract ineffect 7/1/17
Bright View Landscape. Landscape:	on going landscape
Roofing Standards Roofing:	completed all buildings. bldgs. 18,24, 20, 21, 25, 26 22 and 54 for 2017- contract signed, will walk these buildings for skylights and stovehoods have taken stove hood count and colors for 18 and 20 also have counts on skylights am continuing with counts - 6/30/17
Advance Painting	complete with touch up's
John Nelson Plumbing Re-piping :	Spreadsheet and contract being put together now for bldgs. 2,3,4,5,12,13,17,16,15,23 25 and 26, 3 of these bldgs. Have laundry rooms to do in 2017. will have to inspect these builidngs for a complete contract fixture count
Concrete :	three areas in the mutual that need attention, 3F, 17D and 25A. Total approximate sq. 570sq.ft. @ 10.25 per sq. = 5842.50 best option. Keep in mind if there are pole lights, sweeps should be re-piped.

**Shareholder and Mutual Requests**

14-19I- 6/28/17 check on stain	



# Seal Beach Mutual 14 GRF Representative's Report July 18, 2017

Well, did we all have a good time getting our new ID cards last week? I figured I should get this out of the way first. It was the first time in Leisure world history that we attempted to issue new ID cards to our entire membership. This was a well conceived but poorly executed project. The lines were long sometimes. We found people who had cards but no picture and pictures with no card information. At one point we actually ran out of blank cards, and worst of all, it was our own Mutual 14 which had absolutely no cards available at opening. The printer made promises over and over the last several months that were not kept. The order was for 20,000 cards. But instead of one or two shipments we had multiple shipments. some with as few as 50 cards. But on the bright side, we found out that the Packard Clipper and DeSoto Firedome that were on our records are no longer here. As well as approximately 1000 other vehicles and 100's of residents who have either moved or are no longer with us. Let's just hope this does not need to be done again for a long long time.

In other news, I hope most of you got to go to our annual 4th of July celebration. This was by far the best attended holiday event ever. Our Recreation staff is already

Seal Beach Mutual 14  
GRF Representative's Report  
July 18, 2017

planning next years event with an expanded venue, more food and beverage vendors as well as an expanded classic car show which will invite motorcycle owners to participate. During the next year or so, pending full board approval, all clubhouses will be undergoing, a total refurbishment. So yesterday, the Finance committee voted to approve and recommend to the Board of Directors the allocation of Reserve Funds in the amount of \$1,000,000 for the sole purpose of revitalization of the Trust Property amenities. Due to this Clubhouse Revitalization Project, the Recreation committee announced a moratorium for all new clubs until next summer. Watch our newspaper for announcements on times and places.

And so far this year, the foundation has collected over \$1,000,000 in new membership fees. This money is divided equally between our reserve fund and Capital Acquisition fund for new purchases or projects.

as always, Respectfully Submitted

Barry Lukoff



# Mutual Administration Director's Report

## July 2017 Election Results Term 2017-2018

Mutual	President	GRF Directors
ONE	Saundra Luther-Stark	Richard Stone Leah Perrotti
TWO	Myrna Baker	Paul Pratt Paula Snowden
THREE	Carol Ginthner	Linda Stone
FOUR	Bob Slater	Joy Reed
FIVE	Dr. Betty Coven	Wayne Gould
SIX	Tom Dowd	Susan Hopewell
SEVEN	Sue Rotter	Kathleen Rapp
EIGHT	Camille Thompson	Steven McGuigan
NINE	Debra Schnauer	Antonio Doderio
TEN	Ruthann Arlart	Ronde Winkler
ELEVEN	Phil Mandeville	Mary Ruth Greer
TWELVE	Margaret Gillon	Carole Damoci
FOURTEEN	Lee Melody	Barry Lukoff
FIFTEEN	Jackie Dunagan	Patrick Anderson
SIXTEEN	Al Grenrock	Susanne Fekjar
SEVENTEEN	Pete Hayes	Perry Moore

Mutual	# of Units	# of Estates at time of Election	Total # of Ballots Received	Total % of Members Voting	Total Votes Cast for Write-in Candidates Who Accepted Nomination	Total Votes Cast for Abstention Only	Total Votes Cast for Quorum Only
ONE	844	10	316	37%	0	11	2
TWO	864	22	400	47%	0	10	3
THREE	432	14	212	50%	0	1	1
FOUR	396	5	221	56%	3	2	2
FIVE	492	13	210	43%	22	2	2
SIX	408	9	204	51%	0	1	2
SEVEN	384	8	236	63%	0	0	1
EIGHT	348	6	187	54%	0	2	1
NINE	384	5	187	49%	134	9	1
TEN	276	4	159	58%	0	1	0
ELEVEN	312	No election this year; annual meeting only					
TWELVE	452	8	210	47%	0	5	0
FOURTEEN	328	5	239	73%	0	4	6
FIFTEEN	502	8	300	60%	0	0	1
SIXTEEN	60	0	36	60%	0	1	0
SEVENTEEN	126	7	77	64%	0	4	0

Mutual	Bylaw Amendment	Yes	No	Abstain	Passed
FIVE	Remove FHA, Eliminate Parcels, Eliminate Cumulative Voting & Institute Staggered Terms <i>Kaiser</i>	174	21	13	YES
NINE	Measure No. 1 - Eliminate Parcels <i>Rabkin</i>	118	32	36	NO
	Measure No. 2 - Institute Staggered Terms	110	36	40	NO
TEN	Measure No. 1 - Notice of Meetings <i>Rabkin</i>	140	1	18	YES
	Measure No. 2 - Proxies	125	15	19	YES
	Measure No. 3 - Secret Ballot	130	11	18	YES
	Measure No. 4 - Removal of Director	133	7	19	YES
	Measure No. 5 - Board Action without Meeting	117	24	18	YES
	Measure No. 6 - Annual Budget Report	141	1	17	YES
FIFTEEN	Eliminate cumulative voting and FHA requirement <i>Roseman/Zweig</i>	238	33	28	YES

## Mutual 14 CFO Report

July 18, 2017

The board of directors has accepted an offer to buy Unit 48J for \$221,000. We have signed the escrow papers. After the close of escrow in August we will return the \$169,000 back to the reserves from which it was borrowed to purchase the unit.

On June 30<sup>th</sup> our financial statement shows us \$7,720 over budget. However, with some items over budget and some under budget, we expect that we will finish 2017 in fine financial shape again.

I will be on vacation next month and look forward to providing my next report in September.

Thank you,

Jack Faucett, CFO

1014 Seal Beach Mutual No. Fourteen  
 Financial Statement Recap  
 06/30/2017

P.O. Box 2069  
 Seal Beach CA 90740

Jun Actual	Jun Budget		2017 Y-T-D Actual	2017 Y-T-D Budget
76,040	76,040	Carrying Charges	456,242	456,240
34,391	34,391	Reserve Funding	206,344	206,346
<b>110,431</b>	<b>110,431</b>	<b>Total Regular Assessments</b>	<b>662,586</b>	<b>662,586</b>
1,184	1,296	Service Income	6,880	7,776
1,065	1,000	Financial Income	4,459	6,000
3,923	3,050	Other Income	26,487	18,300
<b>6,172</b>	<b>5,346</b>	<b>Total Other Income</b>	<b>37,825</b>	<b>32,076</b>
<b>116,603</b>	<b>115,777</b>	<b>Total Mutual Income</b>	<b>700,412</b>	<b>694,662</b>
47,458	47,458	GRF Trust Maintenance Fee	284,748	284,748
9,531	8,551	Utilities	42,106	51,306
8,429	1,309	Professional Fees	21,030	7,854
47	66	Office Supplies	238	396
12,714	17,240	Outside Services	106,288	103,440
7,908	6,763	Taxes & Insurance	47,378	40,578
34,391	34,391	Contributions to Reserves	206,344	206,346
<b>120,478</b>	<b>115,778</b>	<b>Total Expenses Before Off-Budget</b>	<b>708,132</b>	<b>694,668</b>
<b>(3,875)</b>	<b>(1)</b>	<b>Excess Inc/(Exp) Before Off-Budget</b>	<b>(7,720)</b>	<b>(6)</b>
4,749	0	Depreciation Expense	23,807	0
<b>(8,624)</b>	<b>(1)</b>	<b>Excess Inc/(Exp) After Off-Budget</b>	<b>(31,527)</b>	<b>(6)</b>
		<b>Restricted Reserves</b>		
2,551	0	Appliance Reserve Equity	11,270	0
2,928	0	Painting Reserve	50,704	0
5,436	0	Contingency Operating Equity	128,470	0
108,542	0	Roofing Reserve	792,007	0
1,199	0	Infrastructure Reserve	128,572	0
<b>120,656</b>	<b>0</b>	<b>Total Restricted Reserves</b>	<b>1,111,023</b>	<b>0</b>

## LANDSCAPE REPORT

JULY 18, 2007

I am happy to report that the new Landscape Committee, made up of M14's Directors and past VP Erik Soderholm, has been working well. Shareholder complaints, suggestions and comments forwarded to a Director are addressed on a weekly basis with BriteView management which enables them to address the issues as they arise. Emergency situations such as broken sprinklers, leaking valves, etc. are dealt with immediately.

I would like to thank the board and those shareholders that contribute their comments and suggestions. Please understand that no landscape company is perfect. Having said that, the comments regarding how beautiful Mutual 14 looks with its trees, lawns and gardens are gratifying.

BriteView arborists are scheduled to begin major tree thinning and tree trimming on August 7<sup>th</sup>. Thank you all for your cooperation.

Respectfully submitted,

Lee Melody

Landscape Committee Chairman

EMERGENCY PREPARATION INFORMATION REPORT  
MUTUAL 14  
JULY 18, 2017

Maryann Shadow is currently swamped with personal and professional responsibilities. I have been asked to lend her a hand with Mutual 14's emergency preparation information.

The Golden Rain Foundation does not currently have an emergency procedure plan or manual. There is concern that having these might result in liability for the GRF by implying that the foundation will always provide certain services to shareholders during an emergency or disaster. The same may be true for the mutuals. It is important for shareholders to understand that they provide for themselves in the event of an emergency or disaster.

It is optional for mutuals to participate in October's Great Shake Up. By practicing the activities that are practiced during the drill, it might be expected that these activities will take place during an actual emergency or disaster. An example is that, during the drill, building captains (or substitutes) practice checking on the well-being of residents of the buildings. During an actual disaster or emergency, this might not happen. Will the mutual be held liable if it is expected that will happen? The board will be asked to vote at the August board meeting whether or not to have Mutual 14 participate in the October, 2017, Great Shake Up (earthquake drill).

In the past, Captain's Survey forms were filled out by Mutual 14 residents and distributed to directors and building captains. These surveys contained emergency contact information and residents' medical information. Distributing an individual's medical information is a violation of a California state code. Currently, Mutual 14 residents no longer complete Captain's Surveys. Instead, they are requested to fill out a card containing personal information and place it in the red plastic "File of Life" holder which is attached to the refrigerator or bathroom cabinet. What information provided on the card is entirely up to the resident. Paramedics do look for this information when a resident has dialed 911 in an emergency medical situation. Shareholders who don't have "Files of Life" should contact their director and request one for each resident. They aren't currently available at the medical center. However, the Golden Age Foundation plans to make them available in September.

The next First Aid class will be on September 23 from 9 a.m. to 1 p.m. Registration is required. Contact Geneva Potepan at [mom4rascal@aol.com](mailto:mom4rascal@aol.com) or phone her at 562-430-4748. The cost is \$22 which is reimbursed by Mutual 14 to shareholders who complete the class.

  
Valerie Jorgenson 296-5428 [vjorgenson@outlook.com](mailto:vjorgenson@outlook.com)



July 18, 2017 Caregiver Report

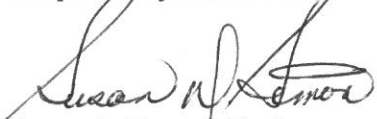
We have 38 registered Caregivers in our Mutual. Some of our Shareholders have several Caregivers, thus we only have 20 Shareholders with Caregivers.

As is my custom, if there is a Caregiver who only works evenings after 5 PM or weekends/holidays when the Stock Transfer Office is closed, I will be happy to take a picture of that caregiver and his/her application and arrange for registration. I haven't received any requests for this service during the past month.

As a reminder: It is the Shareholder's physician, not the Mutual who determines the need for a Caregiver. I do not authorize Caregivers. I only attempt to insure they are providing the services for which they are hired. The registrations and photo IDs are a security/safety measure, and tell all of us who live in this Mutual whether or not an individual is on our property and using our facilities appropriately. If a physician states that a Shareholder requires 24-hour care, and the Shareholder hires a Caregiver for 24-hour care, it is expected that the Caregiver will be with the Shareholder for the entire 24-hour period. That means, that if the Caregiver goes to the market or laundry, he/she either takes the Shareholder or arranges for alternative coverage. There have been instances where a Shareholder has been left alone and fallen out of bed or a chair with no one in attendance. The Caregiver would be held responsible. This is simply a matter of safety. If a physician states that a Shareholder requires 24-hour care, and the Shareholder elects to have only part time care, that is the Shareholder's choice. If that is the case, it is expected that the Caregiver will put part time on the application.

Those of you with Caregivers, please remind them to leave their pass on the dashboard of their car when parking in our Mutual.

Respectfully submitted,



Susan D Simon, Chair  
(561) 702-9249  
sdwsimon42@gmail.com

**MINUTES OF THE SPECIAL MEETING OF  
THE BOARD OF DIRECTORS  
SEAL BEACH MUTUAL FOURTEEN  
June 30, 2017**

A Special Meeting of the Board of Directors of Seal Beach Mutual Fourteen was called to order by President Melody at 9:00 a.m. on Friday, June 30, 2017, in Building 5, Conference Room B.

Those members present were: President Melody, Vice President Jorgenson, Secretary Simon, CFO Faucett, Director Moore, and Advisory Director Bourhenne. Directors Stefun and Shaddow were absent. Also present were five Mutual Fourteen shareholders and Building Inspector Black.

It was agreed that the fire/safety inspections would begin on Monday, July 31, 2017. Two buildings will be done each day (number 1 through 54 numerically). The inspections will be done between the hours of 9:00 a.m. and 12:00 noon.

President Melody adjourned the meeting at 10:20 a.m.

  
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Attest  
Susan Simon, Secretary  
SEAL BEACH MUTUAL FOURTEEN

cd:7/11/17