



Leisure World Security Department

New Decal Issuance Procedures for May 2020

To resume the decal issuing process while ensuring the health and safety of Leisure World Seal Beach residents and employees during the Covid-19 outbreak, the following procedures will be put into place regarding the issuance of decals.

Beginning on Monday, May 4, 2020, and throughout the month of May:

- All decals will be issued **by appointment only**. Beginning on Thursday, April 30th, you may call the Security Main Gate 24/7 at (562) 594-4754 to obtain an appointment to receive a decal.
- Appointments for the month of May are available Monday through Saturday, 8 AM to 4PM.
- To receive a decal for your vehicle, you must present the following documents:
 - Valid proof of vehicle insurance
 - Valid DMV vehicle registration (vehicle must be registered to the LWSB resident)
 - Valid DMV drivers license
 - GRF identification card
- When you arrive for your appointment at Building 5, there a security officer to greet you and you will be directed to a designated parking space for those receiving decals.
- **Please stay in your car. Do not enter the decal office area.** After receiving your paperwork, your information will be processed and you will receive a decal.

Please be advised:

- A decal will be valid for up to two years after the date of issuance.
- If a resident's drivers license expires before the end of the two year period, a decal will expire in the same month the resident's drivers license expires.
- Expired insurance, registration and/or drivers licenses are not valid documents and no decal will be issued.
- A DMV identification card is not a valid drivers license and no decal will be issued.

We understand that due to DMV office closures that you may have expired DMV paperwork and/or license. **However, you must have valid documents to receive a decal.** If you do not have valid documents or license, there will be a 30 day grace period after the DMV offices re-open to obtain the necessary documents required to receive a decal.